

Self Study Report
For
Accreditation
(Cycle-II)-2014-15

Submitted to

The Director
National Accreditation & Assessment Council
Bangalore-560072, (Karnataka).

By

K.R. DANGI
CO-ORDINATOR

Dr. L.M. Kanzariya
I/C. PRINCIPAL



The Sarvodaya Education Society's
SHREE U. N. MEHTA ARTS COLLEGE
Nr. Nazarbaug Rly. Station, Bhadiyad Road,
Morbi-363 642. (Gujarat) INDIA.



SHREE SARVODAYA EDUCATION SOCIETY'S



SHREE U. N. MEHTA ARTS COLLEGE

Nr. Nazarbaug Railway Station, Bhadiad road, Morbi - 363642 Phone. - 240150



ARTS COLLEGE BULDING



LATE-UMIYASHANKAR
NANCHAND
MEHTA



MRS. VIDHYABEN
PRAVINBHAI
MEHTA



LATE-KASHIBEN
UMIYASHANKAR
MEHTA

DONER OF ARTS COLLEGE



Shree C.M. Sanghvi, President of S.E.S. Morbi



Shree P.N. Vora, Secretary of S.E.S. Morbi



Shree R.S.Mehta, Secretary of S.E.S. Morbi



Shree Dr. L.M.Kanzariya, Principal of College

IQAC COMMITTEE

Sr. No.	Name	Position
1.	Dr. L.M. Kanzariya	Chairman
2.	Mr. Rajnibhai Mehta	Hon. Secretary
3.	Mr. Sumra Haji S.	Member
4.	Mrs. Shah Rekhaben S.	Member
5.	Mr. B.B. Jetpariya	Member
6.	Pro. K.R. Dangi	Member from the teachers
7.	Dr. R.K. Varotariya	Member from the teachers
8.	Pro. A.H. Rajput	Member from the teacher
9.	Mr. C.A. Kothari	Member from non-teaching
10.	Miss P.P. Joshi	Member from teachers
11.	Pro. J.M. Kathad	Member from the Teachers
12.	Mr. S.R. Dangi	Member

NAAC STEERING COMMITTEE

Sr. No.	Name	Position
1.	Pro. K.R. Dangi	Co-ordinator
2.	Dr. R.K. Varotariya	Member
3.	Miss P.P. Joshi	Member
4.	Pro. J.M. Kathad	Member

-: PREFACE:-

It is Proud for us that we are going to submit this SELF STUDY REPORT for cycle 2 to National Assessment and Accreditation Council, Bangalore for the quality assessment of our institution. It is Great Pleasure for our college to completed fifty four years of age. we get more courage to help society after we Accredited 'B' by National Assessment and Accreditation Council, Bangalore. The past of this institution was bright and extra ordinary, but we know, especially after the Assessment and accreditation, the institution is definitely positively and unquestionably, going to be great, large and huge and voluminous in all three aspects- quality initiatives, quality enhancement, and quality sustenance.

We are working for people who belong to Sc, St, Obc, and minority socially or economically back word class. Our College is in rural area so Student comes from rural part of Morbi. The college is established to fulfill the needs of the students who belong to backward areas. Most of the students are economically weak and poor and the college is like to savoir to offer higher education to the aspiring the people from this region at an affordable cost. Students come from more than five taluka. 60% students come from reserve category Accreditation of the college from National Assessment and Accreditation Council, Bangalore was carried out in 31/12/2009 with awarding the B grade. The college has been recognized by the UGC under section 2(f) of UGC act 1956 at dated 18-06-1993 and permanently affiliated to saurashtra University the staff members of the college have been actively involved in the preparation for its second cycle SSR from the period of six months. It has been unique and rich experience working and reflecting together and identifying our strength and weakness. We got good support from our management The Sarvodaya Education Society. It is our great pleasure to submit of SSR cycle 2 of our college for reaccreditation. It is our sincere belief that getting recommendation from

NAAC would be Very useful for us. We are eagerly waiting to welcome the peer team for cycle 2 .

A. EXECUTIVE SUMMARY – The SWOC Analysis

Executive Summary

A. EXECUTIVE SUMMARY – The SWOC Analysis Executive Summary :

India got independence at midnight in 1947 but the sun of morning was not rise yet. They had to work hard for building nation who comes in Mahatma Gandhi's dream. The Founder and Executive Secretary of The Sarvodaya Education Society Shri C. M. Sanghavi and Ex MLA Gokaldas Paramar give their contribution to do so for Morbi. Higher education is the vital requirement and an effective catalyst for the social and economical change in Indian society. With a view to bring Goddess SARASWATI at the door steps of the country men, The Founder and Executive Secretary of The Sarvodaya Education Society Shri C. M. Sanghavi visualized a dream which was translated into the establishment of U.N.MEHTA ARTS College. Thus, the college was established in the rural area at peaceful atmosphere of Bhadiad village near Morbi town in 1960. The college is affiliated to Saurashtra University and is recognized by UGC under clause 2(f).

EXECUTIVE SUMMARY

CRITERION I : CURRICULAR ASPECTS

The college is situated in rural and backward region of Morbi district and this college is affiliated to Saurashtra University, Rajkot. The college runs a U.G. courses in Arts, **B.A.** Vision and mission of the college is communicated to the students & parents, by the annual prospectus, website, hand bills, and various meetings organized by the college at the beginning of the session. For the effective implementation of circular prescribed by the university, college prepares its own teaching plan college prepares Weekly Time-table as per direction of UGC, University and Government, Every Lecturer prepare semester plan (unit wise lectures - time table) for course college distributes its course according to term and prepares Yearly Academic Calendar to spend enough time for extra activities such as seminar, sports activity, elocution competition, mahendi competition and so on. The blue print of college's teaching plan is systematic Firstly. Every course is divided according to terms. Days are divided by total unit of teaching days. At the end of every unit college spare one day for the students who are unable to understand the topic, slow earners and absent. At the end of every unit college spare one day for group discussion where the teachers ask questions as a revision. The faculty members also organize a seminar where students get a chance to give their views on relevant topics. This seminar is monitored by subject teachers and gives mark which is part of internal exam. Teacher also give separate instruction by written in prescribe form. The curriculum prescribed by university is strictly followed by institutions for all courses. The circulars and notices published by university are conveyed to the students and faculties of institutions the institution has provided text books, reference books and journals in the central library. Computer lab with internet facility is made available for staff .Duty leave is

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sanctioned to the faculty to attend subject workshops, seminars, conferences, orientation and refresher courses. The institution collects the information from the students, alumni, employees & the academic experts for development of the curriculum by calling them for the yearly academic & cultural meet where all the matter is looked upon & is noted by the faculty members. The above procedure is taken under consideration, the feedback obtained are discussed in the board of studies to Saurashtra University and many of them have been implemented.

Our College is affiliated to the Saurashtra University. Hence, the college follows the curriculum designed by Saurashtra University. College prepares evaluation plan where students are evaluated by teachers, teachers are evaluated by students and also evaluated all stake holders. First oral interview is taken while giving admission. In this way we identify slow learners. Evaluation in class room by questioning. Students are also Evaluation in seminar, assignment and MCQ test. All faculty members are evaluated by students. Head of the department and Principal. We also prepared prescribed questionnaire for passed out students to evaluate the faculty members. Colleges have mechanism to obtain feedbacks from Students, Alumni, parents, Employers / industries, Academic peers and other people of Community and try to improve quality of CURRICULAR ASPECTS.

CRITERION-II TEACHING, LEARNING AND EVALUATION

College ensures publicity and transparency in the admission process. To get the wide publicity of the courses offered by our institute, College advertise in local news papers after declaration of State Education Board, H.S.C. result. Institution ensures transparency in the Admission by prepared the merit list and displays it on the notice board. College has a mechanism to review the admission process. The institute strictly follows Government

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rules about reservation college give Guidance to the students based on his/her knowledge needs, skills and interest and future prospects is provided before commencement of teaching programs. Institute is set to start short - term bridge courses to bridge the knowledge gap of the incoming students such as English Class College gives same treatment to male and female students in college campus. College has an active women's development centre through which different programs are being organized for women empowerment the college plan and organize the teaching, learning and evaluation schedules by preparing Academic calendar, teaching plan, and evaluation method. IQAC also contribute to improve the teaching –learning process by many ways. College has introduced teaching methods where students acquire knowledge by the many teaching learning methods like. Lecture method, interactive method Computer assist learning and Experimental learning and seminars etc. The faculty members are appointed by following regulations of University and State Government. The management encourages the faculty members for their professional development by granting study leave, deputing them to conferences, seminars and other training programs such as refresher courses and orientation programs. Thus, the college tries for excellence through such quality sustenance and enhancement measures. The IQAC committee and principal takes review of all the activities in the college regularly.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

Our College always emphasizes on research, consultancy and extension to serve the locality where it functions. Some faculty members always participate in national and international conferences for presentation of their different research papers. The college has potential to initiate research activities. Some teachers are engaged in the publishing their books. Two

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teachers have acquired Ph.d. and One Teacher is pursuing Ph.d. Three teachers completed M. Phil. The institute has a Research committee to facilitate and monitor research activity. The members of the committee hold a meeting half yearly and negotiate on the development that has taken place. It encourages faculty as well as students to undertake a project, so that local public may get the fruits of it. Consultancy services are provided by the institution free of cost. The beneficiaries of such consultancy are industrialist and local society the institute promotes college neighborhood network under N.S.S. The students acquire services training contributively sustained community development like Health camps in slum and rural areas, Animal health awareness camp, Prevention and awareness regarding AIDs ,Education Development in Children in slum areas, Consumer awareness activities, Communal Harmony, College organizes N.S.S. camp every year for 7 days in nearby villages. All the above activities are undertaken during this 7 days camp. Students actively participate in scheduling and executing this Programs. Because of his service for society Dr. L.m. Kanzariya Get best N.S.S. Co-ordinators award by saurashtra university.

College has many MOU with society. The Sarvodaya Education Society: It is associated with administration and infrastructure facility. College has MOU with the doctors: The doctors are invited for the yearly health check up of the students and staff. The Institute has signed MOU's with surrounding industries. They facilitate industrial visit for the students. Thus, they are the best source of practical knowledge and job placement. The institute has MOU's with other colleges for faculty exchange as well as for library facilities. The experts of other colleges take lectures in this institute and enrich the knowledge of the students. Besides, our students can borrow books from the library of other colleges. Thus, they get great exposure to the treasure of knowledge. Institute is always eager to serve society. Most of our students come from small villages so with the limitation of time we train our

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students about social awareness. In this area we introduce new programs namely "Gramaya Jagruti Abhiyan". As per above programmes students perform social awareness work in their villages. For Example, 'beti bachavo', awareness about voting system, environment and health.

CRITERION-IV

INFRASTRUCTURE AND LEARNING RESOURCES

The policy of the college is to create internal resources as much as possible with the help of the management, and to seek additional assistance from UGC, the government and other agencies for the creation and enhancement of infrastructure in order to facilitate effective teaching and learning. This policy has so far brought the institution in good stead. We have been able to acquire and expand. The college has constructed a new building and has adequate number of classrooms. All the classrooms are large, adequately ventilated and have basic facilities such as fans, light, furniture, black board and white board etc. Tutorial spaces are also available. For Sports facility The College has play ground facility in the campus for outdoor games. Indoor Stadium facility for indoor games is available for the students.

- Volleyball court, badminton court are available in college campus.
- The college has sufficient numbers of sport equipments and accessories.

There is a well established system such as committees and departments to identify evaluate and monitor the proper use of available infrastructure. The college has Local Management Committee and Planning Finance and Purchase committee for planning and monitoring of infrastructures these committees plan and ensures the proper use of infrastructure. These committees also ensure that the available infrastructure is properly utilized. During the last 4 years, college has built up a new building. In addition to this college the institute has advisory committee for the library. The committee is assigned to do the prepare a budget for Books, Magazines and Journals etc., Survey the changing needs of the students and put the same before the head of the institute, identify the students who cannot afford the cost of books and recommend for the same and Helps the librarian in modernizing. The library staff provides current awareness services whereby content pages of new editions and their jackets are put up on the display

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board and sometimes photocopies of the covers of new arrivals are put up on the library display board. Apart from this, a list of new acquisitions is provided to the departments from time to time. Copies of content pages are also provided on demand. Archival services making available University syllabus and previous years question papers are also available. The College has inverter to provide uninterrupted power supply to office, laboratories and class rooms. For the supply of water, college has a bore well in the campus and also get water supply from gram panchayat enough number of overhead tanks and distribution network throughout the campus. Our electrical and plumbing technicians see the overall electrical and water supply systems.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The institution is publishing its updated prospectus and college magazine annually. The prospectus provides information about the courses, subjects, teachers, activities run in the college along with the fee structure. The magazine publishes the creative art like poetry, article etc. of the students and the faculties. We organized question bank of different subjects. Various govt. scholarships are available to students, and the college makes all the efforts to get it for the students. The University results are satisfactory. Few students have taken teaching as a career few are engaged in business and other services. The performance at various sports and games events is also commendable. The college has a very active placement cell The institution has an alumni association. This association helps us to draw on the experiences and resources of our former students and to improve our academic programmers. College give facilities for Medical assistance Medical check-up camp is organizes for all first year students every year by inviting local doctors at the beginning of the academic year, First-aid box is available in various departments, Coverage of Rs. 1,00,000/- as an accidental insurance benefits under group insurance scheme is provided to students through University College give facilities for competitive exams college has a Guidance cell for competitive examinations it conduct Various lectures of eminent personalities from several fields are organizes for the college students, Special guidance is provided to the students for preparing various competitive exams like talati cum mantri exam, Civil Services exams etc. College Library has rich collection of books related to competitive examinations and periodicals, Audio-video, LCD projector, OHP etc. facilities are available. The Alumni who passed examinations are invited to share their experiences to motivate the students. College has formed a separate committee for Prevention of Sexual Harassment of Women students, Necessary action for preventing sexual Harassment, and

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arrangements are made so that the girls give their complaints freely and create a healthy environment for girl students. For above purpose we make a separate committee with three lady lecturers. This committee gives many suggestions to prevent sexual harassment such as separate arrangements are made in the library and class rooms. Separate line is for girls to collect fees. As a result of our prevention program, no such major cases have happened about sexual harassment.

The institute understands that the college has to serve the basic education Needs of one and all. The students who are slow learner or if their grasping power is not up to the mark, the faculty members identify such students through diagnostic evaluation test and take proper action. College has grievance redresser cell to resolve the grievances if reported.

The alumni association is established during the year 2006-07. The college alumni committee meets at once in a year. The Alumni is involved primarily as resource persons and employment providers. Retired and former faculties are regularly invited for college functions. They participate in academic matters by way of subject experts, guest lectures, workshops resource persons etc. The college also invites them for the administrative posts based on the honorary remuneration. At the end of every year college organize annual day. In this program college give shield and certificate to winners of all activity and competition arranged during year. This program has been done in presence of management and gives About 50 shields to students.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT / INSTITUTE HAS CLEAR VISION & MISSION

VISION -To educate, the younger generation irrespective of caste, creed, color or sex in the countryside, i.e. to bring higher education at their door step so that they may be equipped & can play an important role of a good citizen in building up of a healthy democratic nation.

MISSION

- To impart quality education to the students & develop their all round personality.
- To fulfill manpower requirements of the nation & to project it at the international level.
- To develop as good institution.
- To bring about best industry- institute interaction.
- To work for maximum placement or higher studies for our pass outs. The stakeholders are made known about the aims & objectives by displaying on the board, and also by various meetings with.

As per the objectives of the Institutions, college assure formal and non-formal academic programs at the UG levels to meet the changing and challenging needs of the society in rural area, through quality education. The institution provides the best quality of scientific, professional and physical training with equal opportunity to all.

The policy of management is student oriented and to build up the rural and backward students in academic and social fields. The management of the college is centralized and the Principal is the central administrative head. Decentralization and participatory management are core values in the day to day administration. The

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local management committee is established in the college and teaching, nonteaching representatives are also the members of this committee. Inclusion of teaching and non-teaching staff on various committees is the regular practice of the college. The annual budget is prepared and passed in Local Management Committee meetings. The accounts of receipts and expenses are maintained and audited regularly at the end of the financial year. The college has established various committees consisting of teachers for the curricular, co-curricular and extra-curricular activities in the meeting held at the beginning of the academic year. The duties regarding the various activities are assigned to the committees of teachers.

Regular faculty is selected and appointed according to UGC norms and selection is based on merit. The teachers prepare the monthly teaching plan well in advance; the execution is monitored by the head of the department and principal. The college has developed the system of maintaining the academic diary in order to ensure the regularity and accountability. At the beginning of each academic year the college decides the programs in advance to be conducted in Academic calendar. It helps to streamline the organization and better execution. Considering the major aspects like transparency and full participation of stakeholders in planning and decision-making process, the college gives importance to the Institutional value system.

institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders very effectively by vision, mission and goals are displayed on the college website, quality policies are communicated to stakeholders through college brochure and prospectus, Parent meet, alumni meet and

Principal's address to the students are also means of communication.
Major institutional events are communicated through newspaper.

CRITERIA VII

INNOVATIONS AND BEST PRACTICES

College campus try to increase greenery Every year tree plantation is done by NSS and NCC, Protection is made for the maintain of tree, Water is given regularly. The college makes the campus eco-friendly by many ways. College introduces many Innovations during the last four years which have created a positive impact on the functioning of the college. College has Introduction of CBCS Method, Internal evolution is made through Assignment, MCQ and Seminar, Scope has been started Remedial course has been started, Classes are held of competitive examination. The college adopts various best practices and implemented regularly. The following are the best practices implemented by the college.

- Celebrations of teacher's day.
- Celebration of Women's day, N.S.S. day.
- Book Exhibition.
- CCTV camera for supervision.
- Biometric system for staff attendance
- Women self defiance program.
- Cleanness program for college and nearly will also
- 'AAA' Audit has completed.
- ACC Indian survey committed.
- Special Program on Budget.
- Research by student's about social problem.

SWOC

Strengths:

- good Supportive management
- the payoneer of society shri C.M. Sanghavi is presently precedent of society at age of 98.
- the payoneer of society shri Gokaldas parmar is presently member of society at the age of 94.
- enthusiastic and Supportive principal
- sufficient infrastructure facility
- Highly qualified and enthusiastic staff
- Eco friendly campus
- good demand ratio for admission.
- Supportive management
- ICT based teaching
- Faculties paper presentation in national and international conferences, seminar and workshops
- Active participation of NSS&NCC in social activities and national hook ups
- hostel facility available in campus
- two Faculties with P.hd and three with M.phil
- good feedback from stack holder
- principal and both hod are student of this college.

Weakness:

- Lack of research activity
- Though the students come from rural; region they week in English.
- its arts college so it is difficult for the placement of students.
- Poor economic background of the students.
- shortage of non teaching staff
- gujarat goverment not giving NOC for staff and principal

Opportunities:

- to start courses for skill develop ment
- tray to reform in exam
- To start PG courses

- To organize various national/international conferences' and seminars.
- Apply for the major and minor projects.

Challenges:

- To increase research activity
- To increase the communication skill in English
- Collaboration with higher research institutes is needed to improve research.
- To create funding for research
- to work without sufficient staff



Inaguration of Shree U.N.Mehta Arts College Morbi (1960)



Inaugural by Shri Morarjibhai Desai in the middle, on the left side honorary secretary shri C.M. Sanghavi and right hand side Shri Gokaldas Parmar.



'Bhumi puja' of new building



Discussion with management about development of college.

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Shri U. N. Mehta Arts College	
Address :	Near Nazar Baug Railway Station, Bhadiyad Road, Morbi-2.	
City : MORBI	Pin : 363 642.	State : Gujarat
Website :	www.Unmacollege.in	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. L.M. Kanzariya	O: 02822-240150 R: ---	09426226175	02822- 240150	Unmac ollege
Vice Principal	---	O: -- R: ---			
Steering Committee Co- ordinator	Pro. K.R. Dangi	O: 02822-240150 R:	08866740851	02822- 240150	kaimas@yaho o.co.in

3. Status of the Institution:

Affiliated College

☒

Constituent College

☐

Any other (specify)

☐

4. Type of Institution:

a.	For Men	
ii.	For Women	

iii.	Co-education	☒
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By Shift ☒

i. Regular

ii. Day ☐

iii. Evening ☐

5. It is a recognized minority institution?

Yes ☐

No ☒

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government ☒

Grant-in- aid ☐

Self-financing ☐

Any other

7. a. Date of establishment of the college:(dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

15-06-1990

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
---------------	------------------------------------	-----------------

i. 2 (f)	18-06-1993	we are affiliated with UGC as having 2(f)
ii. 12 (B)	-	-

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC
(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the college recognized

- a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: (dd/mm/yyyy)

- b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in
sq.mts:

Location *	
Campus area in sq. mts.	28328
Built up area in sq. mts.	2100

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities
- play ground
- swimming pool
- gymnasium

- Hostel
 - Boy's hostel
 - i. Numers of hostel -1
 - ii. Number of inmates - 100
 - iii. Facilities (mention available facilities) - water, Lodging, Bed,
- Girl's hostel
 - i. Numers of hostel 1
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
- Working women's hostel
 - i. Number of inmates
 - ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)
 - Cafeteria ☒
 - Health centre ☒

First aid, Inpatient, Outpatient, Emergency care facility,
Ambulance.....

Health centre staff –

Qualifies doctor ☒ Full time ☒ Part-time ☒

Qualified Nurse ☒ Full time ☒ Part-time ☒

- Facilities like banking, post office, book shops. - X
- Transport facilities to cater to the needs of students and staff. - X
- Animal house. - X
- Biological waste disposal. - X
- Generator or other facility for management/regulation of electricity and voltage. ✓
(Invertor)
 - Solid waste management facility - X
 - Waste water management - X
 - Water harvesting - X

12. Details of programmes offered by the college (Give data for current academic year)

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1.	Under-Graduate	B.A.	3 Year	12 th	Gujarati	600	
2.	Post-Graduate	-	-	-	-	-	-
3.	Integrated Programme s PG	-	-	-	-	-	-
4.	Ph.D.	-	-	-	-	-	-
5.	M.Phil.	-	-	-	-	-	-
6.	Ph.D	-	-	-	-	-	-
7.	Certificate courses	-	-	-	-	-	-
8.	UG Diploma	-	-	-	-	-	-
9.	PG Diploma	-	-	-	-	-	-
10	Any Other (specify and provide details)	-	-	-	-	-	-

13. Does the college offer self-financed Programmes?

Yes ☐ No ☒

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes		No	√	Number	
-----	--	----	---	--------	--

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History)	UG	PG	Research
Science				
Arts	Gujarati , Economics	√	-	-
Commerce	-	-	-	-
Any Other (Specify)	-	-	-	-

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system ☐
- b. semester ☒
- system c. ☐
- trimester
- system

17. Number of Programmes with

- a. Choice Based Credit System ☒
- b. Inter/Multidisciplinary Approach ☐
- ☐

c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ☒

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme ☒

b. NCTE recognition details (if applicable)

Notification No.:

.....X..... Date:

.....X..... (dd/mm/yyyy)

Validity:.....X.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme

separately? Yes ☒ No ☒

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☒

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the

programme b. NCTE recognition details (if applicable)

Notification No.:

.....X..... Date:

.....X..... (dd/mm/yyyy)

Validity:.....X.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme

☒

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separately? Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>										
<i>Yet to</i>										
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>										
<i>Yet to recruit</i>										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	2	0	-	-	2
M.Phil.	-	-	2	0	-	-	2
PG	-	-	2	1	-	-	3
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-
Part-time teachers							

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Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	1	-	-	1

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 1

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	51	19	54	26	55	27	63	36
ST	03	04	03	05	02	02	01	02
OBC	213	95	191	94	145	81	213	78
General	208	179	184	184	108	170	174	95
Others	-	-	-	-	-	-	-	-

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	-	-	-	-	-
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total					

25. Dropout rate in UG and PG (average of the last two batches)

UG 10 %

PG -

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

Rs. 19579.33

(b) excluding the salary component

Rs. 330.13

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes

No

b) Name of the University which has granted such registration.

.....

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered

29. Is the college applying for

Accreditation : Cycle 1

Cycle 2

Cycle 3

Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 30-12-2009 (dd/mm/yyyy) Accreditation Outcome/Result.. B Grade.

Cycle 2: (dd/mm/yyyy) Accreditation
Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation
Outcome/Result.....

*** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

31. Number of working days during the last academic year. - 253
32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged
excluding the examination days)
207 Days
33. Date of establishment of Internal Quality Assurance Cell
(IQAC) IQAC 01-01-2010 (dd/mm/yyyy)
34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NACC.
AQAR (i) 03-03-2015 (dd/mm/yyyy)
AQAR (ii) 03-03-2015 (dd/mm/yyyy)
AQAR (iii) 03-03-2015 (dd/mm/yyyy)
AQAR (iv) 03-03-2015 (dd/mm/yyyy)
35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)



Giving information about career by expert.



Programme on 'National voter day' principal, chief officer, dpt. collector, collector and management.

2. Criteria - wise Inputs

CRITERION I : CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION

To educate, the younger generation irrespective of caste, creed, color or sex in the countryside, i.e. to bring higher education at their door step so that they may be equipped & can play an important role of a good citizen in building up of a healthy democratic nation.

MISSION

- To impart quality education to the students & develop their all round personality.
- To fulfill manpower requirements of the nation & to project it at the international level.
- To develop as good institution.
- To bring about best industry- institute interaction.
- To work for maximum placement or higher studies for our Pass outs.

The stakeholders are made known about the aims & objectives by displaying on the board, and also by various meetings with.

- a. Student
- b. Alumni
- c. Employer
- d. Community
- e. Academic peers
- f. Industry

Finally their feedback about the progress of institute is collected for further overall growth of organization.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

ACADEMIC CALENDER

1. Weekly Time-table as per direction of UGC, University and Government.
2. Every Lecturer prepare Semester wise (unit wise lectures -time table) for course.
3. We distribute our course according to semester.
4. We prepare Yearly Academic Calendar to spend enough time for extra activities such as seminar, sports activity, elocution competition, mahendi competition and so on.

TEACHING PLAN

We prepare teaching plan to complete our course given by Saurashtra University The blue print of our teaching plan is given below :

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1. Every course is divided according to semester.
2. In a semester we divide total teaching day by units.
3. Approximately 30 to 35 days per unit is spare.
4. In the end of every unit we spare one day for the Students who are unable to understand the topic, slow earners and absent.
5. In the end of every unit we spare one day for group discussion where the teachers ask questions as a revision.
6. The faculty members also organize a seminar where students get a chance to give their views on relevant topics. This seminar is monitored by subject teachers.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

University/Institution has a well laid down procedure of conducting semester and departmental meetings. The curriculum prescribed by university is strictly followed by institutions for all courses. The circulars and notices published by university are conveyed to the students and faculties of institutions.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

- The institution has provided text books, reference books and journals in the central library.

- Computer lab with internet facility is made available for staff.
- Duty leave is sanctioned to the faculty to attend subject workshops, seminars, conferences, orientation and refresher courses.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The college has established placement cell which maintains and tie up new MOU's and relations with various industries. The representatives of various industries are invited in the college to interact with the students for the employment. The institute has connected with universities for effective operationalisation of the curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The institution collects the information from the students, alumni, employees & the academic experts for development of the curriculum by calling them for the yearly academic & cultural meet where all the matter is looked upon & is noted by the faculty members. The above procedure is taken under consideration, the feedback obtained are discussed in the board of studies to Saurashtra University and many of them have been implemented.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating NAAC for Quality and Excellence in Higher Education university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Our College is affiliated to the Saurashtra University. Hence, the college follows the curriculum designed by Saurashtra University.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The Institution communicates with all the stakeholders to ensure that the objectives of the curriculum are achieved in the course of implementation. The Institution has followed the critical analysis to make sure that the stated objectives of the curriculum are achieved.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution. The college offeres various skill oriented courses with the following specific objectives.

- Providing course content to meet the requirement of the job market.
- To develop the communicative skills of the students and thereby develop their proficiency in English language.

- To develop competence among the students for self-learning.
- Development of a Society.
- Protection of environment.
- Use of technology to encourage and enable the students to develop their personalities.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If ‘yes’, give details.

No, ur College does not offer any dual degree programmes, but numberof college students may be pursuing distance learning courses in our center of dr.baba saheb Open Universities.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

The institute having regular core syllabus designed by the university for Undergraduate courses. The institution provides academic flexibility for students within the prescribed parameters set by the university to choose the range of the electives at different courses and levels.

Range of Core / Elective options offered by the University and those opted by the college

- a) Core options
- b) Elective options

The College provides to elective options to the students as per University Norms.

In special subject we provide option below:

1. Economics
2. Gujarati

In compulsory subjects we provide option below:

1. English
 2. Hindi
- Politics / Psychology and Sanskrit are compulsory

Choice Based Credit System and range of subject options ?

- a) Core options
- b) Elective options

Courses offered in modular form

There is no provision in university for modular form courses. Hence, the college does not offer any modular form courses.

Credit transfer and accumulation facility

From the Academic Year 2010-11 University started Choice based credit system at graduate level. While, for any student seeking transfer from other universities, there is a provision for the transfer of credits as per university norms.

Lateral and vertical mobility within and across programmes and courses

The institution allows the students to change their courses from one program to another at entry level only.

Enrichment courses

The college has established a well equipped English Lab and has started certificate courses in Communicative English to improve the communication skills of students.

Soft Skill Development Program also run by the college which built the personality as well as presentation skills of the students. Lectures delivered by the experts help to update the knowledge of the students.

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No, the institution does not offer self-financed program.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

We believe that education is a lifelong process. In this sense we try our best to bring our strategy according to student oriented. The strategies of learning to make student-centric is as follows:

LIFE SKILLS

We organize some special program where students can improve their life skills. They are effective speaking, how to give interview, art of writing and reading, body language, computer, spoken English, mahendi, rangoli and embroidery etc.

KNOWLEDGE MANAGEMENT SKILLS

We believe that knowledge is power. So we organize some program such as general knowledge test, group discussion on subject wise articles from journals and newspapers. Library facilities, seminars, debates, elocution competition, essay Competition and so on.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

No, the university does not provide any type of courses.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic

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programmes and Institution's goals and objectives are integrated?

Yes, the academic program are in line with the institutional goals and objectives. The curriculum is adopted by the institute which is decided by the Board of Studies of our University on the basis of the UGC module. The suggestion regarding changes required in curricula is collected by the Head of Department and is put forth in the meeting of BOS at the university. After discussion on it the BOS finalize it and asks colleges to implement. Our institutional goal is to build up an ideal temple of higher learning in the region and thus, relieving the parents from the burden of sending their wards to faraway places for higher education; for achieving excellence in academic and other educational fields; creating an egalitarian society devoid of dehumanizing taboos and empowering the students to realize all their creative potentials; may be Intellectual, Academic, Training, Access to the Disadvantaged, Equity, Self development, Community & National Development, Ecology and environment, Value Orientation, ICT introduction, Global demands, etc. This will definitely bring an up thrust on the national development, not only as an industrialist, academician, scientist, business person, but also as a good citizen of the nation. That is what dreamt in the goals of our institution.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

We purely implement the syllabus framed by the university. We use ICT to teach students, so that they can easily understand, grasp the

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subject at root level. We organize computer literacy program for the students and hence, make them able to compete with the global trends.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The University as well as Institution try to create awareness on the cross cutting issues like gender, climate change, environment education, human rights, ICT etc and try to take the necessary efforts for the same as follows.

Program on Gender sensitization such as “Beti Bachavo Abhiyan” “Rally on Stree Bhrun Hatya” “Gender Equality” etc. were carried out by college.

Environmental Awareness subject is taught as per the university syllabus Anti-ragging and women harassment cell is formulated in the college. With growing importance of ICT almost in all the fields, the college ensures to integrate ICT component implementation at every stage of educational event. Extensive use of computers, software packages and internet are encouraged to the students to run with global market.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

The college is actively engaged in NSS and NCC Programs and student volunteers regularly visit surrounding areas and nearby villages to provide awareness on various social, moral and ethical issues. organize yoga & meditation programs.

We begin our day with 'Sarva dharma' prayer for the purpose to create morality among students.

The institution prepares its own courses which are useful for the best job opportunities to students.

Different types of courses are run especially for girls for their self employment.

Our purpose is not to give exam oriented knowledge but to groom the overall personality of the students

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and Excellence in Higher Education

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The institution obtains feedback from the above on prescribe forms. Feedback evaluation committee analyses and sends to Board of Study and other concerned authority of the University with their recommendations.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

EVALUATION BLUE PRINT

We prepare evaluation plan where students are evaluated by teachers, teachers are evaluated by students and also evaluated all stake holders. The blue print of the evaluation is given below:

STUDENT EVALUATION

1. We take oral interview while giving admission. in this way we identify slow learners.
2. In class room we evaluate the students by questioning.
3. In seminar we evaluate the students.
4. We take assignment.
5. MCQ Test is taken by the college.

FACULTY EVALUATION

1. All faculty members are evaluated by students.

2. All faculty members are evaluated by Head of the department and principal.
3. We prepared prescribed questionnaire for passed out students to evaluate the faculty members.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The institution obtains feedback from the above on prescribe forms. Feedback evaluation committee analyses and sends to Board of Study and other concerned authority of the University with their recommendations.

The institution obtains feedback from the above on prescribe forms. Feedback evaluation committee analyses and sends to Board of Study and other concerned authority of the University with their recommendations.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

a) Students

During classroom lecturers take their views. A suggestion box is also placed. Since last year, students give feed back through the questionnaire.

b) Alumni

The institution recently started a tradition to arrange a function, invite the alumni and get their feedbacks.

c) Parents

The copy of curriculum is circulated through the admission form. Proposed changes in curriculum is informed on specified intervals of time. Views, opinions and comments are discussed on officially of which no records are being kept. Some matters and major concerns are presented before the various academic meetings at the University level.

d) Employers / industries

The Board of trustees regularly visits the institution and offers their suggestion in improving the quality of education through the faculty and non-curricular activities. The college arranges industrial visit, our students make open discussion with the industrialist, and they are also invited at college functions as guest to get their feedbacks.

e) Academic peers

They are invited frequently on various functions and institution makes all its best in executing their suggestion to improve the situation.

f) Community

The college arranges N.S.S. camp at the rural level and it makes efforts to get the views and feedback of the rural life and associated problems of people.

the feedback of last year given below:

YEAR: 2013-14

(Based on 40 samples)

1. 72.50% students are totally satisfied with the admission process of the institute.
15% students are mostly satisfied with the admission process of the institute.
12.50% students are normally satisfied with the admission process of the institute.
2. 62.50% students are totally satisfied with the administrative infrastructure of the institute.
20% students are mostly satisfied with the administrative infrastructure of the institute.
15% students are normally satisfied with the administrative infrastructure of the institute.
2.50% students are not satisfied with the administrative infrastructure of the institute.
3. 60% students are totally satisfied with the attitude of head of the institute.
12.50% students are mostly satisfied with the attitude of head of the institute.
22.50% students are normally satisfied with the attitude of head of the institute.
5% students are not satisfied with the attitude of head of the institute.
4. 80% students are totally satisfied with the attitude of academic staff of the institute.
15% students are mostly satisfied with the attitude of academic staff of the institute.

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5% students are normally satisfied with the attitude of academic staff of the institute.

5. 65% students are totally satisfied with the teaching work by the institute.
20% students are mostly satisfied with the teaching work by the institute
15% students are normally satisfied with the teaching work by the institute
6. 55% students are totally satisfied with the several programs held by the institute.
27.50% students are mostly satisfied with the several programs held by the institute.
17.50% students are normally satisfied with the several programs held by the institute.
7. 57.50% students are totally satisfied with the cultural activities by the institute.
27.50% students are mostly satisfied with the cultural activities by the institute.
12.50% students are normally satisfied with the cultural activities by the institute.
2.50% students are not satisfied with the cultural activities by the institute.
8. 77.50% students are totally satisfied with the knowledge improvement action of the institute.
10% students are mostly satisfied with the knowledge improvement action of the institute.

- 12.50% students are normally satisfied with the knowledge improvement action of the institute.
9. 60% students are totally satisfied with the potential improvement action of the institute.
20% students are mostly satisfied with the potential improvement action of the institute.
17.50% students are normally satisfied with the potential improvement action of the institute.
2.50% students are not satisfied with the potential improvement action of the institute.
10. 50% students are totally satisfied with the sports activities of the institute.
22.50% students are mostly satisfied with the sports activities of the institute.
20% students are normally satisfied with the sports activities of the institute.
7.50% students are not satisfied with the sports activities of the institute.
11. 62.50% students are totally satisfied with the guidance and practice for preparation of competitive examinations.
20% students are mostly satisfied with the guidance and practice for preparation of competitive examinations.
15% students are normally satisfied with the guidance and practice for preparation of competitive examinations.
2.50% students are not satisfied with the guidance and practice for preparation of competitive examinations.

12. 35% students say that we get very good value based education from the institute.
62.50% students say that we get good value based education from the institute.
2.50% students say that we get normally value based education from the institute.
13. 37.50% students are fully satisfied with over all library infrastructure.
20% students are mostly satisfied with over all library infrastructure.
25% students are normally satisfied with over all library infrastructure.
17.50% students are not satisfied with over all library infrastructure.
14. 52.50% students say that they are totally satisfied by book exchange arrangement of the library.
7.50% students say that they are mostly satisfied by book exchange arrangement of the library.
20% students say that they are average satisfied by book exchange arrangement of the library.
20% students say that they are not satisfied by book exchange arrangement of the library.
15. 35% students say that overall experience is very good with the institute.
57.50% students say that overall experience is good with the institute.
7.50% students say that overall experience is normally with the institute.

FACULTY

(Individual feedback of Teachers)

- Dr. L. M. Kanzariya got over all 77.24% as a teacher from ten equal parts of teaching method ten marks each.
- Professor K. R. Dangi got over all 77.35% as a teacher from ten equal parts of teaching method ten marks each.
- Professor M. R. Brambhatt got over all 70.27% as a teacher from ten equal parts of teaching method ten marks each.
- Professor J. M. Kathad got over all 86.44% as a teacher from ten equal parts of teaching method ten marks each.
- Dr. R. K. Varotariya got over all 85.33% as a teacher from ten equal parts of teaching method ten marks each.
- Professor A. H. Rajput got over all 81.35% as a teacher from ten equal parts of teaching method ten marks each.
- Professor N. M. Joshi got over all 85.32% as a teacher from ten equal parts of teaching method ten marks each.
- Professor P. P. Joshi got over all 82.14% as a teacher from ten equal parts of teaching method ten marks each.
- Professor N. J. Ashar got over all 86.67% as a teacher from ten equal parts of teaching method ten marks each.

(Best Teacher)

- 50% percent (7 out of 4) students have selected Professor J. M. Kathad as the best subject teacher.
- 35% percent (40 out of 14) students have selected Professor J. M. Kathad as over all the best teacher of the institute.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Any other relevant information regarding curricular aspects which the college would like to include.

..... NA.....



Farewell of B.A. Sem-VI Student , prize distribution and opening of NSS camp.



'Yuva pratibha shodh' program of radio mirchi.

CRITERION II

TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

a) Prospectus

Our institution has its own printed prospectus with application form which is issued to the potential candidates.

b) Institutional Website / Notice Board.

c) Advertisement in Regional/ National Newspapers To get the wide publicity of the courses offered by our institute, we advertise in local news papers after declaration of State Education Board, H.S.C. result.

d) Any other (specify)

Hand bills are circulated through local news papers agents and advertise in local cable network. Institution ensures transparency in the Admission process this way. A merit list is prepared and displayed on the notice board in case the numbers of applications received are more than the intake. Candidates are called for Interview they are counseled and then given admission.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and

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entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

a) General

First of all an application forms are issued to the potential candidates. On accepting the same they are sorted out and classified. A merit list is prepared and displayed on the notice board in case the numbers of application received are more than the intake. Candidates are called for interview they are counseled and then given admission. The institute is committed to comply with the norms of reservations. The cut off percentage for admission at entry level is 12th pass with 48%. Excellence in Higher Education.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Maximum mark of Merit

Year	SC	OBC	General	ST	Physical
2009-10	312(45%)	413(59%)	543(78%)	269(38%)	-
2010-11	429(72%)	429(72%)	610(87%)	491(82%)	226(38%)
2011-12	516(74%)	513(73%)	584(83%)	304(43%)	-
2012-13	380(54%)	383(55%)	553(79%)	-	-
2013-14	385(55%)	385(55%)	562(80%)	-	457(65%)

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Note : all pass student get admission so minimum Percentage of admission is 36

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, there is a mechanism to review the admission process. The students are admitted according to the University norms. An admission committee is formed for the admission process. Admission committee includes subject experts and non teaching staff. It provides counseling to the students.

After the admission process is completed, the Principal takes a review of the admission procedure from teaching and non-teaching staff. If any difficulties in admission procedure are reported either by teaching or non-teaching staff, they are resolved in the next year.

Out-come

Review of the admission process is discussed by the admission committee with the Principal and Heads of the Departments for the suggestions and the improvements are brought about in the next academic year. The following points are discussed which contribute to the input of admission process.

- Total number of the students admitted.
- Ratio of boys and girls.
- Percentage of the students having rural background.

- Percentage of the students having more than 60 % in the qualifying examination

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority community
- Any other

a) Students from disadvantaged community

The institute strictly follows Government rules about reservation which are given below:

Category wise admission as per last five year

Year	SC	ST	OBC	Jeneral
2009-10	45	3	230	406
2010-11	70	7	308	387
2011-12	80	8	285	368
2012-13	82	4	226	278
2013-14	99	3	291	279

Note: student profiles reflect that more than 40 to 70 % student are reserve category for every year in 2013-14 general category student was 279 and reserve category was 393 this way we can say National commitment to diversity and inclusion are satisfied.

b) Women

The institute runs co-education programmes since its inception. Free education to women is as per government rules. The ratio of women is given below:

Year	women	Total
2009-10	280	684
2010-11	297	772
2011-12	309	741
2012-13	280	590
2013-14	290	662

c) Differently- abled

Such candidates, if any are given priority in admission process and seats are kept reserved.

d) Economically-weaker sections

The institute is committed to comply with the norms of reservation of reservation policy and the financial aid being offered by the state Government.

e) Sports personnel

Such talented students are given priority in admission and they are sufficiently promoted in their respective talent.

f) Any other (specify)

The institute is committed to comply with the norms of reservation declared by the Government time to time.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes B.A.	Number of applications	Number of students admitted	Demand Ratio
2010-11	805	772	> 1
2011-12	775	741	> 1
2012-13	603	590	> 1
2014-15	682	662	> 1

Comment : Demand Ratio is more than one.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Such candidates, if any are given priority in admission process and seats are kept reserved.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes. Guidance to the students based on his/her knowledge needs, skills and interest and future prospects is provided before commencement of teaching programme. Our institute is set to start short - term bridge courses to bridge the knowledge gap of the incoming students such as English class.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- From the interaction between students and teachers in the class rooms and the marks at the entry level helps to monitor the weaker students.
- Remedial classes are being organized for the weaker students to overcome the gap between the weaker and good students.
- Add on course like communicative English is available for the students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- College gives same treatment to male and female students in college campus.
- College has a active women's development centre through which different program are being organized for women empowerment.

- N.S.S. also helps to sensitize the staff and students on various social issues.
- Environmental programs are arranged during N.S.S. camp .
- N.S.S. organizes programs for gender equality.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The students are sorted out at the entry level keeping in view of their ability, skills, capacity, intellectuality, hobbies etc. Educationally fast learners are pushed to non-curricular activities like Group discussion, interview, Elocution, Quiz contest etc.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

For disadvantaged sections – their performance is assessed and they are admitted in Remedial classes.

Physically challenged –Presently one physically challenged student is studying in our institution.

For slow learners:

- The teacher pays more attention to such students.

- Their difficulties are solved from time to time.

The teacher assesses economically weaker section students through the mentoring system and takes appropriate action to improve their performance.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

ACADEMIC CALENDER:

1. Weekly Time-table as per direction of UGC, University and Government.
2. Every Lecturer prepare Semester wise (unit wise lectures -time table) for course.
3. We distribute our course according to Semester.
4. We prepare Yearly Academic Calendar to spend enough time for extra activities such as seminar, sports activity, elocution competition, mahendi competition and so on.

TEACHING PLAN

We prepare teaching plan to complete our course given by Saurashtra University. The blue print of our teaching plan is given below:

1. Every course is divided according two semester.
2. In one term we divide total teaching day by units.

3. Approximately 30 to 35 days per unit is spare.
4. In the end of every unit we spare one day for the students who are unable to understand the topic, slow learners and absent.
5. In the end of every unit we spare one day for group discussion where the teachers ask questions as a revision.
6. The faculty members also organize a seminar where students get a chance to give their views on relevant topics. This seminar is monitored by subject teachers.

EVALUATION BLUE PRINT

We prepare evaluation plan where students are evaluated by teachers, teachers are evaluated by students and also evaluated all stake holders. The blue print of the evaluation is given below:

STUDENT EVALUATION

1. We take oral interview while giving admission. in this way we identify slow learners.
2. In class room we evaluate the students by questioning.
3. In seminar we evaluate the students.
4. We take assignment.
5. MCQ test is taken by the college.

FACULTY EVALUATION

1. All faculty members are evaluated by students.
2. All faculty members are evaluated by Head of the department and principal.
3. We prepared prescribed questionnaire for passed out students to Evaluate the faculty members.
4. We give prescribe questionnaire to parents to evaluate our total procedure.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

- The IQAC conducts the meeting with IQAC members at regular intervals. It circulates its plans and perspectives to all the stakeholders. It collects the record time to time and maintains the document evidences. IQAC also collects and analyses feedback from students, alumni and parents.
- The measures taken by IQAC in quality enhancement and to improve the teaching –learning process are as follows:
- To prepare academic calendar.
- To analyze the University examination results at the beginning of the academic year and to decide the measures required for improvement of the results.
- To encourage the staff to attend conferences, seminars, workshops, teachers training programs, so as to get their knowledge updated.
- To obtain feedback from the students regarding teaching-learning process as well as infrastructural facilities.
- To consider the improvements suggested by the students regarding teaching learning process, library facilities, sports, ICT, hostels or any other facilities and to take measures for their implementation.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

We have introduced teaching methods where students acquire knowledge by the following teaching learning methods:

1. LECTURE METHOD

All subjects are taught as per lecture method.

2. INTERACTIVE METHOD

To make lecture interesting we also encourage students to answer our questions and add their views.

3. PROJECT BASE

In every subject we prepare minimum two projects where faculty gives questionnaire and students prepare projects accordingly.

4. COMPUTER ASSIST LEARNING

Sometimes the faculty members make use of power point presentation.

5. EXPERIMENTAL LEARNING

We introduce a new experiment where faculty and students collect best articles from subject journals, news papers and magazines. Afterward discussion is arranged among all students.

6. SEMINARS

At the end of every unit seminar is organized by faculty members. Our research committee also organizes a seminar.

7. BISEG

we have T.V. and Dish for biseg which is give live lecture from expert. we have also C.D. and DVD of this program so student can see it.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

We believe that education is a lifelong process. in this sense we try our best to bring our strategy according to student oriented. The strategies of learning to make student-centric is as follows:

1. LIFE SKILLS

We organize some special programs where students can improve their life skills. They are effective speaking, how to give interview, art of writing and reading, body language, computer, spoken English, mahendi, rangoli and embroidery etc.

2. KNOWLEDGE MANAGEMENT SKILLS

We believe that knowledge is power. So we organize some programs such as general knowledge test, group discussion on subject wise articles from journals and newspapers. Library facilities, seminars, debates, elocution completion, essay competition and so on.

3. LIFELONG LEARNING

We give such type of education which is useful for lifelong such as moral value, social value, life value with the use of tools like prayers, yoga and patriotic movie.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

We introduce above student centric methods. We make use of modern teaching aids like computer, DVD, ICT, LCD etc. we also take feed backs by past students, parents and running students to ensure that students have effective learning experience.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The internet is primarily used by the faculty as well as students for up gradation of knowledge. In addition to this, the recent trends in all subjects are available in journals, magazines, periodicals, and newspapers, which are readily available in college library.

- The students and faculty use this information constantly.

- The guest lectures and seminars are organized on the current issues, so as to develop insights into the current issues. It helps the students and faculty to keep pace with the recent developments in various subjects.
- The teachers are motivated to attend seminars, conferences, workshops and also deputed to attend orientation and refresher programs. In this way, the students and faculty exposed to advanced level of knowledge and skills

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Academic advice- Academic advice is given at the time of admission at the entry level which includes general study strategies and future plans.

Personal: Since college comes under the rural area, student's lacks confidence, having inferiority complex they are motivated by the teachers to bring them into main stream of education and to build up their confidence.

Psycho-social support and guidance service: The College organizes Academic and Career Counseling under Placement Cell.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such

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innovative practices on student learning?

The faculty of college regularly surfs the websites, download the data, goes through the magazines, Journals and reference books to keep pace with the recent development in the respective subjects. They also attend the seminar, conference, refresher course to upgrade their knowledge. The students are naturally benefited from faculty knowledge and they also go through magazines, journals reference books and seminars.

2.3.9 How are library resources used to augment the teaching-learning process?

Our central library has number of standard books. The library staff is there to help students in case they have problems for locating books in the library. All the teachers use reference books and other reading material from the library to make their teaching effective. The central library subscribes to several national dailies, journals and magazines for the users. The creation of departmental libraries has further broadened student's access to books. All these practices together result in the optimum use of books. Thus the library resources effectively enhance teaching-learning process.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

No, the institution does not face any challenges in completing the curriculum within the planned time frame and calendar. Our faculty prepares teaching plan well before the commencement of classes

which helps in the completion of curriculum within time, also for any reason if they fail to complete it within the planned time frame, faculty is always ready to work extra time to complete the syllabus.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The college conducts term exams in a time bound way. mcq tests, seminars, assignments are also conducted according to the time table framed at the beginning of the session. From these results students are evaluated. The results of tests are announced.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	professor		Associate professor		Assistant professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.sc/ D.Litt.	-	-	-	-	-	-	-
Ph.D	-	-	2	0	-	-	2
M.Phil	-	-	2	0	-	-	2
PG	-	-	2	1	-	-	3

temporary teachers							
Ph.D	-	-	-	-	-	-	-
M.Phil	-	-	-	-	-	-	-
PG	-	-	-	-	0	1	1
Part-time teachers							
Ph.D	-	-	-	-	-	-	-
M.Phil	-	-	-	-	0	1	1
PG	-	-	-	-	-	-	-

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- The teachers are encouraged to do the research work, for which infrastructure is made available as per their requirement.
- Full freedom is granted for teachers to initiate the teaching-learning innovations.
- Duty leave is sanctioned for attending seminars, conferences and workshops.
- Library and internet facility is made available for up gradation of their knowledge.

2.4.3 Providing details on staff development programs during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

Management is promoting the teacher development by sanctioning study leave, funding for seminars, granting duty leave to attend Seminar, conference, orientation and refresher course. Our all teaching staffs have successfully completed the orientation and refresher courses. Nomination to staff development programs

Academic Staff Development Programs	Number of faculty nominated
Refresher courses	-
HRD programs	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Staff training conducted by other institutions	3
Summer / winter schools, workshops, etc.	3

b) Faculty Training programs organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- Teaching learning methods/approaches
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment

- cross cutting issues
- Audio Visual Aids/multimedia
- OER's
- Teaching learning material development, selection and use no programs organized by the institution) Percentage of faculty
- invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
- 6 - Faculty
- presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies
- 6 - Faculty

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

To recharge teachers they are sent for attending conferences/seminars and write papers for publication. The teachers, whose papers are accepted / invited for oral, poster presentations, are deputed to participate and present their research papers in the national/International conferences / seminars/workshops.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the

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institutional culture and environment contributed to such performance/achievement of the faculty.

No one faculty has received awards / recognition at the state, national and international level for excellence in teaching during the last four years.

Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The institution has introduced the evaluation of teachers by students. The feedback will be analyzed and implemented for improvement of teaching learning. The IQAC also monitors the teaching methodology by CCTV cameras.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The University designs the evaluation method which is communicated to the staff, students and stakeholders through website and displayed on the notice board.

- Duration of the academic term and tentative schedule of examination are notified to the students.

- The faculty is informed regarding the University circulars notifying dates of examinations.
- The pattern of examination and paper is explained by subject teacher in the class room. Queries by the students are answered by teachers.

Internal Assessment –

In the internal assessment, MCQ Tests, seminar and assignment are conducted and evaluated for each semester.

External Assessment –

The semester-wise examination are conducted by the University. External evaluation methods are prepared by the University.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The major evaluation reforms of the university that the college has adopted are the semester wise evaluation system, mcq Tests, seminar and assignment are conducted by institution and evaluated for each semester.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

So long as evaluation of students at final examination is concerned, our University successfully implemented the evaluation reforms. Each question is assessed by separate examiner and moderating is also being made. Whereas in co-curricular activities they are assessed

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neutrally, without bias and purely on performance basis. For last two years we have implemented MCQ test, seminars and assignment.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative Assessment – The students appear for an internal assessment , mcqTests,seminar and assignment every semester.

- (a) Facilitate teachers to take account of the results of assessment
- (b) Promote the participation of students in self-learning
- (c) Offer effective pointer to students.

The formative evaluation of the students is carried out via their presentations in the seminars, group discussions, mq tests, assignments, feedback exercise, solving previous years question papers, or in any other activity to improve their skills and knowledge domain. The scores of the periodic internal assessment are also ingredient of the results of the summative assessment.

Summative Assessment – The external university examinations are part of the summative evaluation and are carried out at the end of each semester.The final assessment of performance at the end of every semester and each year is carried out by the external examiners appointed by the University. The results of the formative assessment aid the faculty to adapt the teaching-learning process suitable with the educational level of students. As the summative assessment occurs at the end of semester it helps to decide the acquisition and sustenance of the content learned by the student.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

- The college carries out internal evaluation as a part of the semester pattern, which includes internal assessment, mcq tests and seminar,
- The students are assessed on the basis of seminars, , group discussion, assignments etc.
- The allotment of marks is based on ensuring that the student's class attendance, assignments, performance in mcq test, presentation in class and mentor's opinion are followed transparently in internal assessment for the last four years.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The institution ensures that the students who graduate from this institution has certain specific attributes, besides those expected by the University. Strengthening of values such as National Integration, patriotism, humanism, secularism, democracy, social justice and peace are stated in our Institution's GOAL while professionalism, competence and civic sense is stated in our MISSION STATEMENT. These are published in the college prospectus. The attributes like being punctual, serving the community, participating in social awareness programs, scientific temperament are ensured through industrial and study tours, NSS, NCC, The institution thrives to sensitize the students towards exclusive social concerns, gender and

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environmental issues and to make them sensitive, sensible useful and conscious global citizens.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- The College has active Grievance cell. Principal and senior teachers are members of this committee.
- The moderation by external examiner assures fairness in evaluation.
- The students and the parents are free to discuss their grievances with the Principal
- The rules and regulations of the University are followed.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

Yes. The college has clearly stated its vision, mission and objectives and is fully committed to them. The College aims at producing very confident learners with knowledge, skills, attitudes and values, which enhance their employability and progression opportunities. The learning outcomes are given in the prospectus and also discussed by the Principal at the beginning of the academic year in the Welcome program of the newly admitted students. The Principal organizes a general meeting at the beginning of the academic year and informs the staff about the learning outcomes.

Every program has its own learning outcomes set out by university itself as preface to the syllabus. The staff members are therefore well-informed of these outcomes before they commence teaching. The

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learning outcomes of each subject are also informed to the students by the teachers.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

2010-11

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Sem-I	251	0.8	16.33	43.43	80.77	69.33
B.A.S.Y.	187	0.53	1.60	42.78	44.92	89.83
B.A.T.Y.	188	1.06	2.13	67.55	25.53	96.27

2011-12

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Sem-I-II	291	1.03	23.37	38.04	9.11	73.88
B.A. Sem-III-IV	223	7.62	34.98	29.60	4.48	76.68
B.A. T.Y.	197	1.02	1.52	54.31	19.29	91.87

2012-13

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Sem-I-II	212	2.83	28.77	28.30	1037	70.28
B.A. Sem-III-IV	177	12.99	42.94	17.51	1.13	75.14
B.A. Sem.V-VI	228	32.02	30.26	16.22	1.32	79.82

2013-14

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Sem-I	273	1.47	11.36	35.16	8.79	56.78
B.A. Sem-III-IV	232	6.47	28.45	24.14	3.45	62.50
B.A. Sem-V-VI	166	48.80	30.12	18.67	1.20	98.80

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

We have started using teaching aids like multi-media, OHP, Power Point Presentation etc. We conduct class quiz, class seminar for better learning. We take regular tests and provide assessed answer book to the student for self correction and, thus, the evaluation process

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becomes transparent We introduce new teaching learning methods with bollyhood movies like Gandhi, Swadesh,manavi ni bhavai etc. with the help of movie students can learn practically.

- Teacher states the learning objectives clearly in their classes. Expert lectures are arranged.
- The classroom activities are scheduled and the same are followed.
- In addition to curriculum, special awareness programmes such as coaching classes for competitive exams are conducted.
- Remedial coaching and time to time problem solving facilitate the achievement of intend learning outcomes.
- The results of internal and external examination, at the end of each semester are the indicators of the learning outcomes.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- Initiatives measures taken up to enhance social and economic relevance of the courses offered .
- The college has established the career guidance and placement cell for quality jobs and entrepreneurship.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- Every year, The college collects and analyze subject-wise data on

student learning outcomes for planning by following ways

- College at the beginning of session forms a committee for internal assessment, mcq tests and seminar,
- The administrative staffs maintain the record of University exams and provide it to the department as and when required.
- The process used to compute achievement of the learning outcome:
- Internal & External Assessment (Result Analysis)
- Feedback from students.

Planning: The concern teacher of the concerned activity identifies the barriers and shortcomings and reports to the Principal and principal makes the proper planning to overcome the barriers. Based on the Result analysis, the administration plans to conduct remedial classes for weaker students. The effect of add-on-courses on the placement is under study.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The attendance is compulsorily taken in every lecture and practical. Counseling is given to students who are absent for long time. The weaker students are given remedial coaching. The students are encouraged for participation in various curricular and co-curricular activities inside as well as outside the College. Student's seminars and group discussions are arranged.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If

‘yes’ provide details on the process and cite a few examples.

Yes. Institution and individual teachers use internal assessment, mcq tests and seminar, for evaluating student performance, achievement of learning objectives and planning for next examination and semester. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.



Cultural activity.



Rangoli compition.

CRITERION III
RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

NO. As per University Norms no recognized research center in UG. College.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The institute has a Research committee to facilitate and monitor research activity. The members of the committee hold a meeting half yearly and negotiate on the development that has taken place. It encourages faculty as well as students to undertake a project, so that local public may get the fruits of it.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

The institution is committed to provide all basic needs in research and support through permitting study leave, duty leave, T.A.-D.A. and recommendations wherever and whenever it is sought. The institute

has recently offered P.C. and Internet facility. Sufficient provision will be made for R. & D. subject to the grant - in - aid rules.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The institute makes all its efforts to promote students to participate in research by organizing seminars, providing them extra library hours, attending seminars etc.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

No faculty involve in active research

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

No programmes conducted

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Dr. Kanjariya is available for research in Gujarati language Expert, Dr. R.K. Varotariya is available for social science research.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- The college organizes guest lecturers of researchers of eminence
- The institution is taking initiatives in establishing links with industries

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

No faculty has utilized Sabbatical Leave for research

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The institute has a Research committee to facilitate and monitor research activity. The institution is committed to provide all basic needs in research and support through permitting study leave, duty leave, T.A.-D.A. and recommendations wherever and whenever it is sought. The institute has recently offered P.C. and Internet facility. Sufficient provision will be made for R. & D. subject to the grant - in - aid rules.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation

and actual utilization.

Till now no budget has been earmarked for research. But for the researcher good infrastructure and ICT is available.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No, there is no provision in the institution to provide seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

No such type of financial provision is made available to support student research projects by students.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

organizing interdisciplinary research.

There is no inter-disciplinary research system in our institute.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institute allows the teachers to use equipments, computer, internet and library. This facility is provided to students also under the supervision of the faculty.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details. We have not yet received any such special grants.

We have not yet received any such special grants.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the	Duration Year From To	Title of the project	Name of the fundin g agency	Total Grant		Total grant received till date
				Sanctione d	Received	
Minor projects	-					
Major projects	-					
Interdisciplinary projects	-					
Industry sponsored	-					
Students' research projects	-					
Any other (specify)	-					

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The institute makes all its efforts to promote students to participate in research by organizing seminars, providing them extra library hours, attending seminars etc.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institute has offered Internet, E-Books, E-Magazines and Journals available free on line which may prove useful in research, printing scanning and copying facilities are also provided.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If ‘yes’, what are the instruments / facilities created during the last four years.

.....NA.....

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

At present our institute has not entered into any formal agreement for collaboration research. However, in nearing future our Research Committee is committed to take such initiatives.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

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The institute has offered Internet, E-Books, E-Magazines and Journals available free on line which may prove useful in research, printing scanning and copying facilities are also provided.

3.3.5.1 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The institute has offered Internet, E-Books, E-Magazines and Journals available free on line which may prove useful in research, printing scanning and copying facilities are also provided.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)
- Original research contributing to product improvement
- Research studies or surveys benefiting the community or improving the services

we introduce new program namely "Gramaya Jagruti Abhiyan". As per above programs students perform social awareness work in their villages. for example, 'beti achavo', awareness about voting system, environment and health.

- Research inputs contributing to new initiatives and social development

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students:

➤ **Publication per faculty**

1) Dr. L.M. Kanzariya

Research Paper in conference book with ISBN

No.	Title	Month/ Year	Level
1	ભારતના વિદેશ વ્યપારમાં કૃષિ આયાત અને નિકાસ	March, 2009	State
2	ગુજરાતમાં વસ્તી વિષયક વલણો	March, 2014	State
3	રોજગારી	March, 2014	State
4	સમાન તક અને આર્થિક પડકારો	April, 2014	International

2) Dr. R. K. Varotariya

Research Paper

No.	Journal	Month/ Year	Title
1	VISHLESHAN ISSN 0973-6891	April-June, 2009	ભારતીય કૃષિ ક્ષેત્ર: વિદેશ વ્યાપારમાં સ્થાન
2	KRUSHI JIVAN	December,	સૌરાષ્ટ્રના કૃષિ અર્થકારણમાં

	ISSN 0971-6440	2009	સભાવનાઓ
3	ABHIDRASHTI ISSN 0971-6629	September, 2010	ઉચ્ચ શિક્ષણમાં સુધારાના અવકાશો
4	ARTHASANKALAN ISSN 0971-6041	June, 2010	સૌરાષ્ટ્રમાં કઠોળનો પાક
5	ARTHASANKALAN ISSN 0971-6041	June, 2013	સૌરાષ્ટ્રમાં ખાદ્ય પાકો
6	ARTHASANKALAN ISSN 0971-6041	May, 2014	ગુજરાતમાં વસ્તી
7	ARTHASANKALAN ISSN 0971-6041	November, 2014	સૌરાષ્ટ્રમાં કપાસનો પાક

3) Dr. R. K. Varotariya

Books

No.	Title of Book	Year	ISBN
1	અર્થશાસ્ત્રની એબીસીડી ABCD OF ECONOMICS	2009	
2	કઠોળ-ગુજરાતમાં વાવેતર વિસ્તાર, ઉત્પાદન અને ઉત્પાદકતા Pulses-Area, Production and Productivity	2010	978-81-908845-1-8
3	કૃષિ અર્થકારણ-સોરાષ્ટ્ર પ્રદેશની સમસ્યાઓ અને સંભાવનાઓ Agrarian Economy-Problems and Prospects of Saurashtra Region	2012	978-81-908845-4-9

4) Miss P. P. Joshi

BOOKS PUBLICATIONS

Name of the book	Article	Publishers	Year	ISBN No
Thematic Preoccupation in Anita Desai's Novels.	Single author-Poonam Joshi	Prism Books Jaipur	2013	978-93-82037-18-7.

Culture, Civilization and Education: A Re-interpretation in the Post-modern context	Rabindranath Tagore's role in the Innovation of educational ideas	Kamesh Prakashan Mandir-Jamnagar	2013	978-1-62776-348-6
Women Writing	A comparative study of women in Anita Desai's where shall we go this summer and Kundanika Kapadia's Seven Steps in the sky.	Prism Books Jaipur.	2012.	978-93-82037-00-2.
Understanding and developing Effective communication skills and soft skills	Skills of Negotiation	Sarup Book Publishers PVT LTD. New Delhi	2011	978-81-7625-755-8

LIST OF JOURNALS

NAME OF RESEARCH JOURNAL	RESEARCH PAPER TITLE	PUBLISHER	YEAR	ISSN NO
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KHOJ (VOL-III)	Rural element of life in the novel of <i>ARUNDHATI ROY'S 'GOD OF SMALL THINGS</i>	Dr.V.R.Godhaniya college.Porbandar	2010-11	0976- 1187
KHOJ (VOL-IV)	Challenges and opportunities of a Teacher in e- learning	Dr.V.R.Godhaniya college.Porbandar	2011-12	0976- 1187
NOTION	Diaspora and dislocation in <i>Rohinton Mistry's 'A fine balance'</i>	Journal Anu Books- Meerut	DEC- 2012	0976- 5247
KHOJ (VOL-VI)	Women empowerment in Indian English fiction- <i>A Bird's Eye view</i>	Dr.V.R.Godhaniya college.Porbandar	2013-14	0976- 1187
KHOJ (VOL-VII)	Magic realism V/S Social realism : A comparative study of <i>Rohinton Mistry's 'A fine balance' and Salman Rushdie's Midnight's children</i>	Dr.V.R.Godhaniya college.Porbandar	2014-15	0976- 1187

- Number of papers published by faculty and students in peer reviewed journals (national / international)
- Number of publications listed in International Database (for Eg:

Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN/ISSN numbers with details of publishers

Dr. R. K. Varotariya

Books

No.	Title of Book	Year	ISBN
1	અર્થશાસ્ત્રની એબીસીડી ABCD OF ECONOMICS	2009	
2	કઠોળ-ગુજરાતમાં વાવેતર વિસ્તાર, ઉત્પાદન અને ઉત્પાદકતા Pulses-Area, Production and Productivity	2010	978-81-908845-1-8
3	કૃષિ અર્થકારણ-સૌરાષ્ટ્ર પ્રદેશની સમસ્યાઓ અને સંભાવનાઓ Agrarian Economy-Problems and Prospects of Saurashtra Region	2012	978-81-908845-4-9

Miss P. P. Joshi

BOOKS PUBLICATIONS

Name of the book	Article	Publishers	Year	ISBN No
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Thematic Preoccupation in Anita Desai's Novels.	Single author-Poonam Joshi	Prism Books Jaipur	2013	978-93-82037-18-7.
Culture, Civilization and Education: A Re-interpretation in the Post-modern context	Rabindranath Tagore's role in the Innovation of educational ideas	Kamesh Prakashan Mandir-Jamnagar	2013	978-1-62776-348-6
Women Writing	A comparative study of women in Anita Desai's where shall we go this summer and Kundanika Kapadia's Seven Steps in the sky.	Prism Books Jaipur.	2012.	978-93-82037-00-2.
Understanding and developing Effective communication skills and soft skills	Skills of Negotiation	Sarup Book Publishers PVT LTD. New Delhi	2011	978-81-7625-755-8

- Citation Index
- SNIP
- SJR

- Impact factor
- h-index

3.4.4 Provide details (if any) of

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- incentives given to faculty for receiving state, national and international recognitions for research contributions.

N.A

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

Consultancy services are provided by the institution free of cost. The beneficiaries of such consultancy are industrialist and local society.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Institute does not publish the expertise available for consultancy services.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

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institution encourage the staff for consultancy services many ways.
like give duty leave,leptop,books etc.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

No significant revenue has been generated through consultancy service.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

No significant revenue has been generated through consultancy services

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institute promotes college neighborhood network under N.S.S. The students acquire services training contributively sustained community development. Following activities are under taken:

1. Health camps in slum and rural areas.
2. Animal health awareness camp

3. Prevention and awareness regarding AIDs.
4. Education Development in Children in slum areas.
5. Consumer awareness activities.
6. Communal Harmony.

College organizes N.S.S. camp every year for 7 days in nearby villages. All the above activities are undertaken during this 7 days camp. Students actively participate in scheduling and executing this programs.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The students and faculty are involved in various kinds of extension activities like village cleanliness drive, awareness creation programs, etc. The college has very active N.S.S., NCC, & women development centre. The institution actively promotes these extension activities.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Parent teacher meetings, interaction with alumni and interactions with the general public help us to gather information on stakeholder perception.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The major extension and outreach programmes of the college are carried out through its N.S.S. wing. At the beginning of the academic session, a meeting of NSS advisory committee headed by the Principal is held, and this committee enlists the programmes and projects by the NSS unit during the session. The committee ensures that at least one of the following extension programmes is organized in a village or in city slum area such as: Superstition eradication programme, etc. The budgetary details for the last four years and the list of major extension and outreach programmes:

The above programs were organized in a professional manner by involving subject experts, social workers and technicians. Training was also imparted to our NSS volunteers and students. The impact of these programmes on the students was profound and enduring. Apart from inculcating social responsibility, civic sense and moral and ethical values, these activities also expanded their mental horizon and range of information.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies? details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The institute takes many steps for promoting student and faculty in extension activities. For example faculty gives guidance about benefit

these activities. The institute also gives financial support, if needed.to
join in all

The list of NCC Activities given Below :

Exam Information :

YEAR	'B' Certificate		'C' Certificate	
	'B' Grade	'C' Grade	'B' Grade	'C' Grade
2009-10	8	8	13	3
2010-11	2	22	3	12
2011-12	6	20	6	15
2012-13	30	23	7	7
2013-14	43	4	1	14

Camp Information :

Year	Camp
2009-10	CATC
2010-11	CATC
2011-12	3- CATC, 1- ATC, 1-NIC, 1-TSC, 1-Army Att., 1-ALC
2012-13	1-ATC, 2-NIC, 1-BLC
2013-14	2-ATC, 1-NIC

3.6.6 Give

Every year with the help of N.S.S.department health survey, economic survey, literacy survey, undertaken by the college.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The objectives of the extension activities of the college are to realize the vision and mission of the college, by doing as much service as possible to the community. The college aims to create a just, equitable and sustainable society, and we are always ready to make contributions towards this in whichever way possible. The expected outcomes are better college-community links, and some perceptible improvements in living conditions of the villagers and student enrichment. The students get an opportunity to learn about the daily struggle of the villagers, and they become socially responsible. They begin to appreciate the value of everything, and the need to protect the environment. They also learn the basic lessons in energy conservation, water management and agriculture practices. The values inculcated are group dynamics, empathy, social responsibility, ecological awareness, along with skills like self-reliance, interpersonal skills, etc.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

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The so-called extension activities create sympathy, tenderness, pity, kindness and overall it generates humanity among the students and faculty. So long as community is concerned they get inspiration by watching the students that the future of nation is in safe hands. the extension has great impact on socio - economic infrastructure of rural population particularly women and children.

- Awareness of opportunities for their social and economic progress.
- Awareness about health of self and children.
- Awareness about need of education for children

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college has forged constructive relationships with institutions like for combating various social evils and problems and creating a more equitable and sustainable society. We have taken out various rallies and conducted various awareness programs.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Dr. L.M. Kanzariya get best NSS program officer award from Saurashtra university rajkot for his contributions to the social community

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

1. Local bodies /community:-

- (i) The Sarvodaya Education Society: It is associated with administration and infrastructure facility.
- (ii) MOU with the doctors: The doctors are invited for the yearly health check up of the students and staff.

2. Industry:-

The institute has signed MOU's with surrounding industries. They facilitate industrial visit for the students. Thus, they are the best source of practical knowledge and job placement.

3. Other Colleges:-

We have signed MOU's with other colleges for faculty exchange as well as for library facilities. The experts of other colleges take lectures in this institute and enrich the knowledge of the students. Besides, our students can borrow books from the library of other colleges. Thus, they get great exposure to the treasure of knowledge.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

1. Local bodies /community:-

- (i) The Sarvodaya Education Society: It is associated with administration and infrastructure facility.
 - (ii) MOU with the doctors: The doctors are invited for the yearly health check up of the students and staff.
2. Industry:- The institute has signed MOU's with surrounding industries. They facilitate industrial visit for the students. Thus, they are the best source of Practical knowledge and job placement.

Other Colleges: We have signed MOU's with other colleges for faculty exchange as well as for library facilities. The experts of other colleges take lectures in this institute and enrich the knowledge of the students. Besides, our students can borrow books from the library of other colleges. Thus, they get great exposure to the treasure of knowledge.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.
.....NA.....

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.
.....NA.....

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

- a) The faculty members actively participate in the Curriculum development workshop which is arranged at different centers by the university. curriculum development/enrichment.
- b) Internship/ All the faculty members are allowed to go for the Orientation & refresher programs by the institute and are provided duty leave. Some of the faculty members are also allowed to join different computer courses. On-the-job training
- c) Faculty exchange and professional development The faculties are allowed for delivering lectures in the PG as well UG centers at different institutes
- d) Research
- e) Consultancy
- f) Extension
The students get moral lessons and also understand the importance of their social service and responsibilities.
- g) Publication
The faculties publish books in his subject and reference book.
- h) Student Placement

The institute is very interested in job placement. Our Job Placement Cell plays vital role in placing the students for the job in different industries.

- i) Twinning programs
- j) Introduction of new courses

- k) Student exchange
- l) Any other

1. Local bodies /community:-

- (i) The Sarvodaya Education Society: It is associated with administration and infrastructure facility.
- (ii) MOU with the doctors: The doctors are invited for the yearly health check up of the students and staff.

2. Industry:-The institute has signed MOU's with surrounding industries. They facilitate industrial visit for the students. Thus, they are the best source of Practical knowledge and job placement.

3. Other Colleges: We have signed MOU's with other colleges for faculty exchange as well as for library facilities. The experts of other colleges take lectures in this institute and enrich the knowledge of the students. Besides, our students can borrow books from the library of other colleges. Thus, they get great exposure to the treasure of knowledge

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. our institute is always eager to serve society. Most of our students come from small villages. so with the limitation of time we train our students about social awareness.

In this area we introduce new program namely "Gramaya Jagruti Abhiyan". As per above programs students perform social awareness work in their villages. for example, 'beti achavo', awareness about voting system, environment and health. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include. Our institute is very eager to serve the society that is why though there is no consultancy program in our college. Our staff members do consultancy work in society without any fees.



Computer lab student learning new technology



Library Student keeping pace with recent development.

CRITERION IV INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy of the college is to create internal resources as much as possible with the help of the management, and to seek additional assistance from UGC, the government and other agencies for the creation and enhancement of infrastructure in order to facilitate effective teaching and learning. This policy has so far brought the institution in good stead. We have been able to acquire and expand infrastructural facilities in tune with our development.

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

The college has constructed a new building in 7 acres and has adequate number of classrooms. All the classrooms are large, adequately ventilated and have basic facilities such as fans, light, furniture, black board and white board etc. Tutorial spaces are also available.

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 acres	0	UGC & Management	7 acres
Class rooms	5	5	UGC & Management	10
Laboratories	1	0	UGC & Management	1
Seminar Halls	0	1	UGC & Management	1
Library Hall	1	1	UGC & Management	2
Ladies coman room	0	1	UGC & Management	1
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	0	1	UGC & Management	1
Value of the equipment purchased during the last 5 year (Rs. in Lakhs)	0	9.34	0	9.34
Others	-	-	-	-

- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

Sports Facility:

- The college has play ground facility in the campus for outdoor games.
- Indoor stadium facility for indoor games is available for the students.
- Volleyball court, basket ball court, badminton court are available in college campus.
- The college has sufficient numbers of sport equipments and accessories.

Cultural activity :

- The college has necessary music instruments like Tabla, Harmonium, Dholki etc.. for cultural activity.
- Electronic podium, cordless mike, speakers and music systems are made available in seminar hall.

NSS:

The college has NSS room, and all necessary equipments needed for camps and regular activities. communication skills development-lab, yoga, health and hygiene-hall

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

There is a well established system such as committees and departments to identify evaluate and monitor the proper use of

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available infrastructure. We have following committees for planning and monitoring of infrastructures

- Local Management Committee
- Planning Finance and Purchase committee.

These committees plan and ensure the proper use of infrastructure. These committees also ensure that the available infrastructure is properly utilized. During the last 4 years, college has build up a new building.

Optimum Utilization :

- The institution makes a timetable of theory and practical in such a way that the classrooms and laboratories are made available to all the classes for effective teaching learning process.
- Remedial classes are organized after the theory and practicals.
- The schedule of Library and Reading Room is 7.30 am. To 3 pm. The students fully take the advantage of it.
- Social and Cultural activities are conducted in seminar /conference hall.
- Noon session : Dr. Baba Saheb Ambedkar open university center.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- As the percentages of disabled students are very less in college these students are cared specially.
- At the time of examination the seating arrangements for such students are made at the ground floor so that they could easily move to the examination hall.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available 100 student
- Recreational facilities, gymnasium, yoga center, etc - NA
- Computer facility including access to internet in hostel. - NA
- Facilities for medical emergencies.- NA
- Library facility in the hostels. - NA
- Internet and Wi-Fi facility. -NA
- Recreational facility-common room with audio-visual equipments - NA
- Available residential facility for the staff and occupancy
Constant supply of safe drinking water. - Yes
- Security. – Yes
The Hostel is near to college so student can get above facility from college.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- 108 facilities Available in case of any emergency patients are shifted to hospital immediately.
- The college arranges special health checkup camps for students annually.
- First-aid box is available in the college.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit,

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Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The common facilities available in the campus are:

- 1) Room for IQAC
- 2) Counseling and career guidance.
- 3) Seminar hall
- 4) Ladies common room.
- 5) Safe drinking water facility.
- 6) N.S.S office.
- 7) Grievance redressal unit
- 8) Women's Cell
- 9) auditorium
- 10) Canteen

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly ?

Yes, the institute has advisory committee for the library. The committee is assigned to do the following responsibilities.

1. Prepare a budget for books, Magazines and Journals etc.
2. Survey the changing needs of the students and put the same before the head of the institute.
3. Identify the students who cannot afford the cost of books and recommend for the same.

4. Helps the librarian in modernizing.

4.2.2 Provide details of the following:

- Total area of the library (in Sq. Mts.) – 210 Sq. mts.
- Total seating capacity. - 80
- Working hours
- on working days - 7
- on holidays-3
- before examination days-7
- during examination days-4
- during vacation - 4
- browsing Layout of the library (individual reading carrels, lounge area for and relaxed reading, IT zone for accessing e-resources)

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	2010-11		2011-12		2012-13		2013-14	
	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost
Text books	3207	14864	130	9005	110	7993	28	3460
Reference Books	1645	10106	1874	187963	27	3438	03	510
Journals/ Periodicals								
E-resources								

E Book	-	-	-	-	-	-	-	-
CD & Video	126	3166	-	-	194	4950	-	-

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC - No
- Electronic Resource Management package for e-journals - No
- Federated searching tools to search articles in multiple databases - No
- Library Website - No
- In-house/remote access to e-publications - No
- Library automation - No
- Total number of computers for public access - 1
- Total numbers of printers for public access - 1
- Internet band width / speed 2 mbps 10 mbps 1 gb (GB) - 1
- Institutional Repository - No
- Content management system for e-learning - No
- Participation in Resource sharing networks/consortia (like Inflibnet) – No.

4.2.5 Provide details on the following items:

- Average number of walk-ins - 100
- Average number of books issued / returned - 10
- Ratio of library books to students enrolled – 25:1
- Average number of books added during last three years -
- Average number of login to opac (OPAC) - NA
- Average number of login to e-resources - NA

- Average number of e-resources downloaded/printed - NA
- Number of information literacy trainings organized - NA
- Details of “weeding out” of books and other materials - NA

4.2.6 Give details of the specialized services provided by the library

- Manuscripts - No
- Reference - No
- Reprography - No
- ILL (Inter Library Loan Service) Information deployment and notification (Information Deployment and Notification) - No
- Download - Yes
- Printing - Yes
- Reading list/ Bibliography compilation - Yes
- In-house/remote access to e-resources - No
- User Orientation and awareness - No
- Assistance in searching Databases - Yes
- INFLIBNET / IUC facilities – No

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff provides current awareness services whereby content pages of new editions and their jackets are put up on the display board and sometimes photocopies of the covers of new arrivals are put up on the library display board. Apart from this, a list of new acquisitions is provided to the departments from time to time. Copies of content pages are also provided on demand. Archival services

making available University syllabus, and previous years question papers.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Physically challenged persons, if any, are taken care of personally by the librarian and other staff

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

- The library has a formal strategy to get feedback from students.
- Feedback from students is analyzed and actions are taken.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system).
- Computer-student ratio – 1:10
- Stand alone facility - No
- LAN facility - Yes
- Wifi facility - No
- Licensed software - 65

- Number of nodes/ computers with Internet facility - 5
- Any other - NA

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The college has 65 computers in working conditions along with 5 computers with internet facility. This facility is available for both students and faculty members in the college. Some teachers use laptops for their personal and official work in the college campus and off-campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college has own institutional plans and strategies for deploying and upgrading the IT infra-structure and associated facilities. For this purpose, our college takes help of computer and software engineers for upgrading the IT infra-structure from time to time.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Annual budget for the procurement, up gradation, deployment, and maintenance of the computers and their accessories:

Sr. No.	Year	Cost in Rs.
1	2010-11	16600

2	2011-12	15915
3	2012-13	7562
4	2013-14	15736

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

C.D. and D.V.D. writer is already installed in the system. Faculty can use computer facility to download required materials of particular subject. They can carry away the database in C.D.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- The college has five LCD projectors which are made available to the staff for the practice of paper presentations and seminars.
- teacher give Power Point presentation in their class room Computer lab Facility motivates the students to refer e-journals, e-books and other study material.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No. The institution has not yet availed the National Knowledge

Network connectivity

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

- The institution prepares the budget every year for maintenance and upkeep of the facilities.
- Furnished below is a statement of expenditure on different infrastructure maintenance heads during the last four years.

Sr.	Particular	2010-11	2011-12	2012-13	2013-14
a.	Building	-	14.24	31.57	34.16
b.	Furniture	-	-	-	1.0
c.	Equipment	2.25	3.51	13.00	1.01
d.	Computers	1.86	3.51	3.16	0.80
e.	Vehicles	-	-	-	-
f.	Any other	0.29	1.97	1.97	0.16

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- For the maintenance and upkeep of the infrastructure, facilities and equipment of the college, budgetary provisions are made in the Local Management Committee.
- The college has appointed a peon for the cleaning and maintenance of college premises.
- Other maintenance is done by non teaching staffs (peons).

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Equipments are calibrated regularly by local service providers and by teachers. If the instrument becomes unserviceable within its service warranty period, naturally it is returned to the suppliers for calibration service or replacement.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- The college has inverter to provide uninterrupted power supply to office, laboratories and class rooms.
- For the supply of water college has one bore well in the campus and water supply from gram panchayat. enough number of overhead tanks and distribution network throughout the campus.
- Our electrical and plumbing technicians see the overall electrical and water supply systems.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.



Suraksha setu camp at hingolgadh.



Road show on voter day.

CRITERION-V
STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If ‘yes’, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution is publishing its updated prospectus and college Magazine annually from this year. The prospectus provides information about the courses, subjects, teachers, activities run in the college along with the fee structure. The magazine publishes the creative art like poetry, article etc. of the students and the faculties. We organized question bank of different subjects.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

..... NA

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

About 40 %

5.1.4 What are the specific support services/facilities available for

- Students from SC/ST, OBC and economically weaker sections.
- Students with physical disabilities.
- Overseas students.
- Students to participate in various competitions/National and International.
- Medical assistance to students: health centre, health insurance etc.
- Organizing coaching classes for competitive exams.
- Skill development (spoken English, computer literacy, etc.)
- Support for “slow learners”.
- Exposures of students to other institution of higher learning/ corporate/business house etc.
- Publication of student magazines.

The following support services /facilities are available for

a) Services/facilities available for students from SC/ST, OBC and economically weaker sections

- Such students are preferably selected in earn & learn scheme
- Remedial coaching for the empowerment of SC/ST/OBC and economically weaker sections students
- Free course for personality development
- Free coaching classes for various competitive examinations
- Book bank scheme

b) Services/facilities available for students with physical disabilities

- Special care and attention are given to their needs and requirements.

- At the time of examination extra time is given as per university rules.
- Institution is committed to accommodate them on ground floor for their classes.
- Library facility is available at the ground floor.
- Help from supporting staff is provided to such students.

c) Services/facilities available for overseas students

- So far there is no enrollment of such students in the college, but if approached college will be provides good treatment as well as support to them.

d) Services/facilities available for students to participate in various competitions/National and International

- Institution provides the travelling allowances, participation/registration fees, Dearness allowances, and sports equipments.
- Faculty encourages, guides and provides financial support to the students for participation in various competitions

e) Services/facilities available for Medical assistance to students: health centre, health insurance etc.

- Medical check-up camp is organizes for all first year students every year by inviting local doctors at the beginning of the academic year
- First-aid box is available in various departments
- Coverage of Rs.1,00,000/- as an accidental insurance benefits under group insurance scheme is provided to students through Uni.

f) Services/facilities available for organizing coaching classes for competitive exams

- Guidance cell for competitive examinations.
- Various lectures of eminent personalities from several fields are organizes for the college students.
- Special guidance is provided to the students for preparing various competitive exams like talati cum mantra exam, Group exams, Civil Services exams etc.
- Library has rich collection of books related to competitive examinations and periodicals.
- Audio-video, LCD projector, OHP etc facilities.
- The Alumni who passed examinations are invited to share their experiences to motivate the students.

g) Services/facilities available for skill development (spoken English, computer literacy, etc.)

- The college regularly conducts Personality Development Programs which enhance the IQ level and communication skills of the participants.
- The college also invites Guest speakers from the industry which provides regional and global employment opportunities for the Students.
- Conducts workshops for students with inadequate “Communicative English” skills. Special sessions on newspaper reading, correct pronunciation, and vocabulary are organized. It also offers Add on courses.

h) Services/facilities available to support for “slow learners”

The institute understands that the college has to serve the basic education needs of one and all. The students who are slow learner or if their grasping power is not up to the mark, the faculty members identify such students through diagnostic evaluation test and take proper action as follows:

- Remedial classes are held at the department level in different subjects to enhance their skills and confidence.
- Entry level examinations are also held to test their knowledge received during classes.
- Enrichment courses like Personality Development Programs are also conducted to improve student personality and motivate them for an innovative and creative mindset.
- Wherever a disadvantageous learner is identified by the class teacher, the institute appoints a guardian teacher to help him/her with counseling and intensive coaching.
- Additional coaching and extra hours are devoted by the faculty to help the weaker students to understand the difficult modules from the syllabus.

i) Exposures of students to other institution of higher learning/ corporate/business house etc.

- Various workshops, talks and guest lecturers arranged by the College where eminent personalities and industrialists are invited.
- Industrial visits are offered to the students to get hands on practical experience.

j) Services/facilities available for publication of student Magazines

- The college publishes annual magazine entitled every year.
- Poems, stories, articles, and essays are short listed for the publication in the college magazine.
- The list of toppers in Annual Exams, Sports, Cultural activities, NCC, NSS activities, staff achievements, seminars, conferences etc are also published in the magazine with their photographs.
- The magazine also contains annual reports of the departments.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- The entrepreneurial skills among the students are developed through various programs.
- College organizes Soft Skill Development programs and events in
- In our institute we have introduced some courses to encourage order to encourage and develop the entrepreneurial skills among the students.
- Seminars, workshops lecture series and interactive sessions are organized to provide information related to entrepreneurship.
- Training and Placement cell department also organizes training programs and campus interviews for the students.
- Create entrepreneurial skills among the students such as sewing, embroidery, Heena, computer and spoken English.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- additional academic support, flexibility in examinations.

- special dietary requirements, sports uniform and materials
The college promotes participation of students in extracurricular and co-curricular activities by displaying the information of Sports, Games, Quiz competitions, Debate Competition, Essay Competitions, Cultural Programmes etc. on Notice Board. The college deputed students for University organised “Youth Festival” events every year. The financial expenses for the Cultural competitions such as participation fees, entry fee charges, convenience other expenses are provided by the college.
- special dietary requirements, sports uniform and materials.
- The participation of students in extra-curricular activities, sports and games are well encouraged by the college.

The responsibility of promoting such extracurricular activities and sports are shared amongst the interested faculty. They intimate the students and teams are prepared for the participation.

The students participate in inter collegiate, uni. level competition Throughout the academic year.

- any other

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- Guidance cell for competitive examinations.
- Various lectures of eminent personalities from several fields are

- Organizes for the college students.
- Special guidance is provided to the students for preparing various Competitive exams like talati cum mantra exam, Group exams, Civil Services exams etc.
 - Library has rich collection of books related to competitive Examinations and periodicals.
 - Audio-video, LCD projector, OHP etc facilities.
 - The Alumni who passed examinations are invited to share their experiences to motivate the students.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

Academic counseling on matters like effective study habits, concentration, note making, motivation, memory tips, etc, are offered to students on various occasions. Personal counseling on problems like lack of confidence, emotional disturbance and various kinds of trauma is also done. Career counseling regarding the choice of a career based on the aptitude and competence of the individual, and also job availability is also provided. Problems which have its origin in the psycho-social background of the learner are also dealt with.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Our college has established the placement and counseling center in 2006-07. Whereas advertisement, guidelines and information for students progress are displayed in student's notice board. Students are prepared and trained for competitive return tests. Books, periodicals, magazines, Rojgar Samachar, Employment News are already subscribed. The students' desire counseling approaches the respective faculty.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Our institute has established Grievance Redressal Cell in 2006-07. Though, the same functions were being made informally. The principal and senior faculty members attend the Grievances as and when reported. Grievances are redressed across the table in friendly atmosphere.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Yes, we have formed a separate committee for Prevention Sexual Harassment of Women students. The details of constitution and enumerate activities are given below:

Constitution:

1. To take necessary action for preventing sexual Harassment.
2. Make arrangement so that the girls give their complaints freely.
3. Create healthy environment for girl students.

Activity:

For above purpose we make a separate committee with three lady lecturers. This committee gives many suggestions to prevent sexual harassment such as separate arrangements are made in the library and class rooms. Separate line is for girls to collect fees.

As a result of our prevention program, no such major cases has happened.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

- Yes, the college has a 15 member Anti-ragging committee
- There have been no major complaints about ragging on campus.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The institution has following schemes for student welfare.

Hostel and Canteen:-

- Hostel facility is available for boys students. The canteen provides hygienic food items at affordable prices to student.

Student counseling:

- Informal counseling is given (both personal and academic) to needy students.

Internet Facility:

- Internet facility is made available in the college free of cost for the students.

Library

College has a sufficient number of books (17500), 385 CDs, And 24 journals and periodicals.

Co-curricular and extracurricular activities

- College encourages students to participate in co-curricular and extracurricular activities. Students who participate at intercollegiate-competitions are given T.A/D.A by the college. The college sends students to participate at various seminars/workshops at other places by giving T.A/D.A

Grievance Redressal Cell

- College has grievance redressal cell to resolve the grievances if reported.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, the alumni association is established during the year 2006-07.

i) The list of office bearers are given below:

Name	Designation	Mobile No.
B.B. Jetpariya	President	98798 35717
Shah Rekhaben S.	Vice President	94290 47210
Satish R. Dangar	Secretary	98254 19663
Humbal Dinesh R.	Member	98257 58590
Sumra Haji A.	Member	99783 02628
P.V. Ratho	Member	94283 44211

- ii) We arranged four meetings with alumni association since last two years and discussed about college development plan. We get good support from our alumni members.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	30% PG and 15%B.Ed.
PG to M.Phil.	-
PG to Ph.D.	-
Employed	-
➤ Campus selection	
➤ Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)?

Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- Teachers guide and advice the students about various opportunities, career oriented, higher educational programs and employments.
- Career counseling and guidance committee regularly provides Information about emerging job opportunities and avenues for further education.
- Eminent personalities from different fields of education and industries are invited to interact with the students, which helps them for earning better job opportunities.
- Personality development programs are also organized for the student progression to higher level of education or employment.
- The placement cell of the college invites many reputed companies for campus recruitment.
- Competitive Examination Guidance Cell assists to the students to prepare for various competitive examinations.
- Library support in terms of latest books, competitive exam resources etc is made available.
- Certificate courses and Training program for communication skills and personality development are conducted.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Students who are at risk of failure and drop out are identified by the subject teachers based on their performance. The HOD's and Counseling Cell then provides guidance and academic support to these students. If required, the parents support may also be elicited. Students are then assigned to the following points.

- Remedial coaching is offered to slow learners.
- Counseling on academic, social, and personal issue is provided.

- Career guidance is provided for placement, campus interviews.
- No student is denied access to the higher education due to financial
- Difficulties.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

- The college has a separate building for indoor games like table tennis,
- chess, caroms.
- Separate play ground is available for outdoor games such as cricket,
- athletics, kabaddi, kho-kho, football volley ball, shuttle, hand ball etc.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

NSS Student get Second rank in Uni. level quiz competition.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- To collect the data from the outgoing students and employers, the IQAC has developed a feedback mechanism; it collects the data regarding teaching learning process.
- To improvise the overall consistency of the students for employability, the stakeholders from various industries and institutions are made the members of IQAC.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- The College publishes an annual magazine, “*Sarvodaya*”.
- The Magazine committee decides the themes to be focused and incorporated in the volume
- Students are encouraged to write articles related to current affairs, social issues, sports, Disaster management, Global warming, Poetry and Short Story Writing etc.
- Staffs encourage students for wall posters

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

No

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Institution creates a platform for the democratic involvement of the students in various academic and administrative activities.

Sr.	Name	Designation	Work
1.	Dr. L. M. Kanzariya	I/c. Principal	Addmination, Rules, Advice, Parent Meeting , Sports etc.
2.	Mrs. M. R. Brahmbhatt	Asso. Prof.	Soft Skill for girls,
3.	Pro. K. R. Dangi	Asso. Prof.	Coqordination
4.	Pro. J. M. Kathd	Asso. Prof.	Cultural Activities
5.	Pro. Dr. R. K. Varotariya	Asso. Prof.	Jeneral Knowledge, ICT, etc.
6.	Pro. A. H. Rajput	Asso. Prof.	Leguage Improvement
7.	Pro. N. M. Joshi	Asso. Prof.	Misic, assey Compititation
8.	Pro. Miss P.P. Joshi	Part time Prof.	Natyadhara, Woman devlopment cell, sexual harasment cell etc.
9.	Pro. Neetaben Gokal Gandhi	Visitor Lect.	Member women devlopment cell
10.	Mr. C. A. Kothari	Sr. Cleark	Office work
11.	Mr. K. S. Parmar	Jr. Cleark	Office work
12.	Mr. Haris Kanzariya	Leb Assi.	Computer teaching
13.	Miss Monaben Dodiya	Cleark	Fee collocation and Etc.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

- The college alumni committee meets at once in a year.
- The Alumni is involved primarily as resource persons and employment providers.

- Retired and former faculty is regularly invited for college functions .
- They participate in academic matters by way of subject experts, guest lectures, workshops resource persons etc.
- The college also invited them for the administrative posts based on their expertise and experience. Any other relevant information regarding Student Support and Progression which the college would like to include.



Oath of compulsory voting.



'Navratri Mahotsav'



Mahendi compition.



Giving honour to Dr.L.M. Kanzariya for getting award of best NSS program officer, saurastra university,rajkot.

**CRITERION VI:
GOVERNANCE, LEADERSHIP AND MANAGEMENT**

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION

To educate, the younger generation irrespective of caste, creed, color or sex in the countryside, i.e. to bring higher education at their door step so that they may be equipped & can play an important role of a good citizen in building up of a Healthy democratic nation.

MISSION

- To impart quality education to the students & develop their all round personality.
- To fulfill manpower requirements of the nation & to project it at the international level.
- To develop as good institution.
- To bring about best industry- institute interaction.
- To work for maximum placement or higher studies for our pass outs. The stakeholders are made known about the aims & objectives by displaying on the board, and also by various meetings with.

- a. Student
- b. Alumni
- c. Employer
- d. Community
- e. Academic peers
- f. Industry

Finally their feedback about the progress of institute is collected for further overall growth of organization. As per the objectives of the Institutions, we assure formal and non-formal academic programs at the UG levels to meet the changing and challenging needs of the society in rural area, through quality education. The institution provides the best quality of scientific, professional and physical training with equal opportunity to all.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

- The governing body designs the quality policies and plans for the Institution.
- The parent institute, local management committee, principal and faculty members of the college take appropriate decisions to implement it..
- Principal discusses about quality and necessary actions plans with the teaching and non teaching staff for their effective implementation.
- The institution follows the University statutes, rules and regulations of Government of Gujarat and UGC for the proper implementation.

- The decisions which are taken in IQAC meetings are implemented through various committees of the college for getting the better result of the quality.
- Principal consult with faculty members of the various Departments for the involvement in strategies and decision-making policies for continuous academic augmentation of the college.
- The Chairman of various committees and Heads of respective Departments organize meetings with their respective members to discuss and execute the plans and quality policies.
- Their suggestions are collected and placed before the Local Managing Committee and IQAC meeting for the next decisions and there Implementation.
- The Principal as a member of the Local Managing Committee and IQAC is actively involved in such process to sustain and enhance quality education.

6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission.
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders.
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.
- Reinforcing the culture of excellence.

The policy statements and action plans for fulfillment of the stated mission.

- The Governing body and LMC members conduct two meetings in a year.
- For construction of policy statement and action plans for fulfillment of stated mission.
- They specially emphasis and discuss on the policy statement and on action.
- Plans and Principal take initiative to execute and implement it effectively.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.

- The action plans are prepared by the institution during the IQAC and LMC meetings. Wherein the strategies are made for inclusions of new academic programs and add-on courses, which provide easy access to the student to develop their practical skills.
- Principal and faculty members take initiative to impart practical skills within the students.
- For the improvement of overall personality of the students, the college conducts various co-curricular and extra-curricular activities and also encourages them for their active participation in various activities.

Interaction with stakeholders.

- The interaction with the stakeholders is usually made through the nominated representatives of teaching and non-teaching staffs, through various academic and administrative Committees and through Students Welfare committee.
- These committees play a vital role in projection of planning and Implementation of various curricular and co-curricular activities.
- Collection and analyses of student's feedback forms help to the authorities for the planning, improvement and execution of the policies.
- The programs to inculcate values and sense of social responsibilities are planned and executed through NSS and NCC with community.
- Involvement in the Seminars and Lectures are also help for Quality enhancement of students and teachers.
- With co-education system both the genders are treated equally for education. However, empowerment of women is considered as a priority area and efforts are carried out for the same.
- Maintaining a healthy and secure campus for the development of the students belonging to the weaker sections and all sectors of the society.
- The institution maintains a healthy interaction with all the stakeholders of higher education. Bringing about community awareness through organizing rallies, camps and value based lectures.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

- The Principal as well as the faculty members are ensure and take whole responsibility of academic and overall progress of the students.
- The problems are being solved through interactions, grievances of the students and faculty and always make an effort to maintain academically healthy atmosphere.
- The energetic support of the management help the college staff to keep and maintain healthy atmosphere within the College.

Reinforcing the culture of excellence (ICT use, study leave, video conferencing).

- The college strengthens the culture of excellence by providing LCD projectors, outstanding infrastructure, and internet facilities to the faculties for the excellent teaching.
- The Principal and other staff always take the major responsibility for the smooth functioning of the College.
- The academic and administrative execution of the college is managed regularly and appropriately.
- All academic and administrative matters discussed before Local Management Committee and acquiring the approval from them and execution of its decisions are forwarded under the guidance of Principal.
- The Principal keeps regular correspondence with the Management, Saurashtra uni., Government of Gujarat, University Grants Commission and different stake holders of the College.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective

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SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015

implementation and improvement from time to time?

- The Principal of the college has complete autonomy to govern the institution within the purview of the rules and regulations framed by the Government of Maharashtra, University of Pune and the Management.
- A self mapping exercise is conducted for the staff by IQAC. This will influence to rendering the strengths and challenges of the faculties to signify their potential, which helps the institution for the easily circulation of responsibilities.
- The construction of various committees, chairman is selected on the basis of their potential to accomplish curricular and co-curricular activities throughout the year.
- Certified notice along with the course of action defining the tasks and responsibilities of the committees on a regular basis issued to the respective committee Chairman. The respective committees prepare the yearly plans and put it before the authority for sanction.
- The reports of the various activities, which are carried out by the committees throughout the year, are submitted to the Principal and IQAC at the ending of the academic year.
- The Principal, Vice-Principals, Heads of the Department, NCC and NSS officers, IQAC co-coordinator and chairman of various committees effectively co-ordinate and monitor the various activities of the college
- The activities of the college as per the policies and plans are effectively implemented, reviewed and conveyed to the top management by means of regular meetings of IQAC.
- Audited financial reports, progress report, confidential report and various issues related to the Teaching and Non-teaching

staff and other relevant information is submitted to the management during the LMC meeting.

- Suggestions and recommendations are collected and after evaluation of it improvement is made time to time.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The management committees are always in touch with the Principal to discuss the various issues related to the academic development of college such as administration, appointments, infrastructural needs and disciplines.
- The LMC and Principal defined the responsibilities of the various developmental issues and communicated to the respective faculties, heads of the department and chairman of various committees through the principal.
- The Management of the College and the Head of the Institution review these plans and provide financial assistance, if needed.
- In addition, teachers are encouraged to participate in seminars, Conferences, workshops, refresher and orientation courses, organized by various universities to update their knowledge and skill base in their individual capacity also.
- Flexibility is given to the staff in day to day functioning i.e. setting of internal papers, evaluation criteria, use of study material etc.

6.1.6 How does the college groom leadership at various levels?

- The participatory style of functioning provides ample opportunities to groom leadership at both the academic and

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administrative level.

- The Principal guide at every step of academic event to the administrative and faculties for smooth functioning of administrative and academic processes through various committees such as admission, financial planning, utilization of resources, extension activities, providing infrastructure and their maintenance etc.
- The Principal always keeps co-ordination with the outside agencies like University, UGC, DE and other Governmental bodies to comply basic requirements.
- The Principal provides academic leadership and strategies for academic Augmentation to sustain and enhance the quality of education and research in assistance with the various faculties.
- The Principal creates opportunities to faculties and students in various academic, sports and cultural activities to achieve leading roles in different events of college and University levels.
- The Principal also encourages to the students for active participation in University Elections, Inter College Sports, various Competitions and extra cultural and also social activities through NSS and NCC.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The broad policies and plans are well defined by the College authorities including the Managing Committee and Principal.
- The work of the institution is decentralized by governance systems which allow power to the faculties and various

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committees to accelerate the academic administration and to help the acuity in taking the decisions regarding the smooth functioning of the college.

- The delegation of various authorities is ensured by forming various committees. These committees are defining the roles and responsibilities of their work with academic flexibility.
- The committees are working under the guidance of the Principal and the decisions are reviewed by the respective authority.
- The Principal communicate the suggestions and recommendations pertaining to the quality enhancement recommended by the top management to the faculties time to time.
- It helps for the effective execution and functioning of the administrative and academic processes of the college.

6.1.8 Does the college promote a culture of participative management? If ‘yes’, indicate the levels of participative management.

- Yes, the college promotes a culture of participative management. For the smooth & effective functioning, the management had framed Local Management Committee including teaching and non-teaching staff as Per the norms & relations of university act. Representatives are elected through the staff.
- The important suggestions regarding institutional development are conveyed through regular staff meetings via principal. To the management for necessary action.

- The local management committee considers the issues forwarded by principal and takes the decisions.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the institution has formally stated quality policies to understand the superiority of various committees and departments.

Quality Policy of the Institution :

The institute is always committed to provide “Quality Education with Potential Excellence” to youth and new generation, develop them to enable right attitude, professional competence and integrating right ethical values.

Targets:

- Conducive learning environment with excellent attitudes.
- Developing a harmonious work culture and encourage to all for contribute their best.
- By implementation of latest technological trends in the field of education and fulfill the current needs of industry and the society.
- Effectively implement the internal co-ordination and monitoring mechanisms.
- The following process is used to develop, deploy and review the institution’s quality policy.

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- In accordance with NAAC guidelines, IQAC cell was established in the academic year 2012-2013, it assists the Principal to co-ordinate, monitor and develop the various activities in the college.
- At the commencement of each academic year the Annual Departmental Plan is prepared by the teachers for smooth function of the college.
- The Principal and IQAC Committee prepare the goals and strategies for developing, deploying and reviewing the institutions quality policy on the basis of departmental annual reports, performance appraisal reports, self appraisal reports, college annual reports, directives from government etc.
- On the basis of various policies, the objectives are defined and action plans are made and consistencies follow up, support ensures the achievements of goals.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the perspective plan for development is formulated by the Principal in consultation with members of the Management, HOD's and Academic Development Committee and Coordinators. The following visions are usually considered for implementation of the plans.

- To achieve the goals and visions, existing academic and administrative committee review the feed backs, suggestions, critics, recommendations etc.,
- Utilization of latest modern technology, software, infrastructure, equipments, and teaching aids.

- To promote research, well equipped laboratories and infrastructural facilities to be improved.
- Enhancing communication skills specially in English through English spoken classes and general knowledge competitions.
- To enhance the participation of the students in various state level and national level competitions.

6.2.3 Describe the internal organizational structure and decision making processes.

The college has following internal organizational structure.

Management/ President/ Secretary		
Local management council		
Principal		
H.O.D.		
Librarian	Teaching Staff	Non Teaching staff
Student		

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

➤ Teaching & Learning

College ensures publicity and transparency in the admission process. To get the wide publicity of the courses offered by our institute, College advertise in local news papers after declaration of State Education Board, H.S.C. result. Institution ensures transparency in the Admission by prepared the merit list and displays it on the notice board. College has a mechanism to review the admission process. The

institute strictly follows Government rules about reservation college give Guidance to the students based on his/her knowledge needs, skills and interest and future prospects is provided before commencement of teaching programs.

➤ Research & Development

The institute has a Research committee to facilitate and monitor research activity. The members of the committee hold a meeting half yearly and negotiate on the development that has taken place. It encourages faculty as well as students to undertake a project, so that local public may get the fruits of it.

➤ Community engagement

College organized NSS camp every year to engage

➤ Human resource management

We give write work to write person.

➤ Industry interaction

Institute is regularly in touch with industry and invite industrialist in college program.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The feedback is taken from students and parents. Principal also meet students in class rooms and in campus personally.

The whole campus is under the surveillance of CCTV Camera & continuous assessment is carried through control room.

Apart from this, hon. Chairman, the secretary and the board of directors frequently visit the college campus and as per the need, and get knowledge from principal about feedback and they give suggestions on various issues.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The management encourages and supports total involvement of its staff in campus life and activities.
- Staff meetings are conducted with management and valuable ideas are shared with the staff members.
- Active participation of faculty for improving the efficiency of the institution in various programs like Republic Day celebration, Independence Day celebration.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

1. Renovate and paint all building of Shree U. N. Mehta arts college morbi.
2. To put water filter plant in Shree U. N. Mehta arts college morbi.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are

the efforts made by the institution in obtaining autonomy?

No the Parent University has not provision for according the status of autonomy

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The College has a mechanism to analyze the nature of grievances. A committee of Grievance Redressal cell is constituted. Committee looks in to the matter and is discussed with the Principal.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No court cases filed by and against the institute

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- The college has formed a mechanism for analyzing students and parent feedback.
- Feedbacks taken from students are analyzed every year and it is discuss with management and principal.
Outcomes.
- Remedial coaching facility is provided for weaker students.

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- Competitive Exam classis Started.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- Teachers are encouraged for attending Seminar, Conferences and Workshops.
- Faculties are provided support system like computer, Internet for their professional development.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The college motivate faculty to attend the seminars, conference and workshops and sanctions their duty leave for the same.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- Faculty members submit their self appraisal forms to IQAC.
- Evaluation of teacher by students is carried out on the basis of data collected through framed questionnaires.

6.3.4 What is the outcome of the review of the performance appraisal

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reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- The performance appraisal system has been helpful in the improvement of most of the faculty members.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

1. Vehicle allowance for teaching staff
2. Dress and washing allowance for class-four staff member.
3. Institute gives guarantee for taking lone from bank and co operative society.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

- The institution follows the University, State and UGC guidelines in the selection of faculty.
- Rosters are updated before recruitment.
- Selection of qualifying candidate is done through interview by regular selection committee as per the Govt. norms.
- Selected candidates are given salary as per Govt. Pay scales. Salary to teachers for self-financing courses is paid by the Management.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- The College has internal mechanism to monitor the utilization of the budget effectively & efficiently.
- Larger payments done through cheques/Demand Drafts
- Every transaction is supported by vouchers; all the collections are deposited in the banks.
- Audit is also done by registered chartered accountant at end of each financial year.
- All the utilizations are monitored by the principal and secretary for effective and efficient use of financial resources.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- The college has internal and external mechanism for audit.
- Internal audit is done by chartered accountant appointed by the college.
- External audit is done by the senior auditor appointed by the government.
- last audit done in 2014,there are no major audit objections.
- Institute submit data in all India survey on higher education.
- Institute complete AAA audit from Gujarat government.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The institution receives 100% salary grant from the Government. Apart from the salary grant, there are a few other grants received from the Government from time to time for its grant-in-aid courses. Audit report in Separate Sheet attaches.
The deficits manage by help of management.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Additional funding given by management

Year	Rs.
2010-11	1583000
2011-12	943456
2012-13	1690200
2013-14	2518522

We have due to ugc about 23 lacs. presently this amount given by management.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

(A) Has the institution established an Internal Quality
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Assurance Cell (IQAC)? .6 If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- Yes the college has established an internal quality assurance cell in the year 2009-10
- IQAC of the college collects feedback from the students and provide suggestion for improvement.
- IQAC is actively involved in academic activities for the overall improvement of quality in teaching, leaning and research.
- Students performance are analyzed by conducting Class test, seminar and other activities
- IQAC encourages faculty members to attend various conferences, seminars, orientation, refresher and workshop.
- IQAC also encourage the faculty members for minor research projects.

(B) How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The decision regarding basic developments and their implementations are suggested and recommended in the IQAC meetings. These decisions put in the LMC meetings and take approval from it. IQAC focuses on the issues such as Internal evaluation, workload, Time-table, Publications, Teachers evaluation, Teaching plans, examination planning, educational visits, remedial coaching etc., All the decisions, recommendations and suggestions are implemented by the college and related activities are carried out as per the IQAC guidelines.

- (C) Does the IQAC have external members on its committee?
If so, mention any significant contribution made by them.**

Yes. The IQAC has external members nominated by the Principal.
Helpful suggestion giving by them.

- (D) How do students and alumni contribute to the effective functioning of the IQAC?**

Students and alumni contribute many ways. the involve in discussion about college development and give useful surjection's.

- (E) How does the IQAC communicate and engage staff from different constituents of the institution?**

give detail about different constituents of the institution when staff mitting held.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

Yes, the college has an integrated framework for quality assurance of the academic & administrative activities.

- Principal calls meetings of total staff to enhance the quality and the resolutions of the problems created in administration.
- IQAC Cell monitors academic activities as per academic

calendar.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Not any formally training provide to staff but when ever requirement surjection and advice are given.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The institute undertakes internal academic audit.

- At the beginning of every academic session, faculty submits the
- Teaching plan. It is carefully implemented by displaying the topics to be taught in every month and is strictly followed.
- Feedback is also taken.
- He IQAC monitors regularly the completion of syllabus from each department.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The iqac prepares itself to meet the requirements of the external quality assurance agencies like University, local enquiry committees, and higher govt. authorities, college management, etc.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- To assess the performance of teachers, feedback is collected from students, it is carefully analyzed. Through personal meeting, concerned teacher is guided by the Principal for necessary improvements.
- The performance of students is assessed through mcq tests, assignment and seminars as part of their internal assessment guidelines laid by the University as also by the semester exams of the University.
- The Principal and iqac reviews frequently the overall teaching learning mechanisms. He gives necessary instructions to the concerned teachers for improvements.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- Our vision, mission and goals are displayed on the college website.
- Our quality policies are communicated to stakeholders through college brochure and prospectus
- Parent meet, alumni meet and Principal's address to the students are also means of communication.
- Major institutional events are communicated through newspaper.
- Our vision, mission and goals are displayed on the college website.

- Our quality policies are communicated to stakeholders through college brochure and prospectus.
- Parent meet, alumni meet and Principal's address to the students are also means of communication.
- Major institutional events are communicated through print media.



Music Program.



Cleanness of college by NSS student.



Running compition(ramtotsav)



Road show on 'Beti bachavo'.

CRITERIA VII INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes, in college campus try is made to increase greenery the main try are as follows:

1. Every year tree plantation is done by unit of NSS and NCC.
2. Protection is made for the maintenance of tree.
3. Water is given regularly.
4. with the collaboration with our sister concern – M.M. Scince College, in the remembrance of martyr in kargil ‘Kargil Garden’ is made and trees and planted.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- Energy conservation
 - Care is taken to save electricity by taking proper maintenance of electric wires and equipments.
 - The computer screens with the LED backlight so that it requires little energy.
 - All the class rooms have adequate ventilation of natural light hence during day time minimum requirement of energy is there and hence energy is conserved.
- Use of renewable energy

- The college has not yet started using renewable energy.
- Water harvesting
 - No water harvesting mechanism available
- Check dam construction
 - No.
- Efforts for Carbon neutrality
 - No.
- Plantation
 - With the help of N.S.S. Volunteers College every year undertakes plantation drive.
- Hazardous waste management
 - The waste material is dumped.
- e-waste management
 - e-waste is properly disposed

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

1. Introduction of CBCS Method
2. Internal evolution Is made through Assignment, MCQ and Seminar
3. Scope has been started
4. Program are shown through by scop
5. Internet facility is givin to faculty as well as students

6. Remedial course has been started
7. Classes are held of competitive examination.
8. National, Social and different cultural program are held.
9. Programs are organized which helps the society and social awareness comes through it.
10. Try is made for the overall development of the students.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

1. Collaboration with ‘Grahak Suraksha Samity’ (Customer case), Morbi.
2. Collaboration with Morbi Kala Manda (Morbi art community) and for all people of morbi drama show was organized.

Library :

1. Reference books are given to students for competitive examinations.
2. Collaboration with Mansukhlal Jivraj Mehta Library. Books are given to members.
3. Ambedkar University students get advantage of library.
4. Twice parent’s meet in a year parents meeting is organized.
- 5 Parents can meet principal at any time.
Through website parents can get information about college.
- 6 Parents get information through local news paper which is given by the college.

DEPARTMENT

1. GUJARATI

1. Name of the department: gujarati
2. Year of Establishment: 1960
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :

B.A. (UG)

4. Names of Interdisciplinary courses and the departments/units involved:
NIL
5. Annual/ semester/choice based credit system (programme wise):

Semester

6. Participation of the department in the courses offered by other departments: NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NIL
8. Details of courses/programs discontinued (if any) with reasons: NIL
9. Number of teaching posts:

Post	SANCTIONED	FILLED
	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided

					for the last 4 years
Dr. L. M. Kanzariya	M.A.	Asso. Professor	Economics	30	0
Pro. N. M.joshi	M.A.,Ph.d	Asso. Professor	Economics	30	0

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NIL

13. Student -Teacher Ratio (program wise): 214:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Post	Sanctioned	filled
Lab attendant	NA	NA

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ M.Phil / PG.

Qualification	No. of faculty
D.Sc./D.lit.	-
Ph.D.	1
M.Phill.	1
P.G.	

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST – FIST, UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NO
19. Publications:

Dr. L.M. Kanzariya

Research Paper in conference book with ISBN

No.	Title	Month/ Year	Level
1	ભારતના વિદેશ વ્યપારમાં કૃષિ આયાત અને નિકાસ	March, 2009	State
2	ગુજરાતમાં વસ્તી વિષયક વલણો	March, 2014	State
3	રોજગારી	March, 2014	State
4	સમાન તક અને આર્થિક પડકારો	April, 2014	International

- b) Number of papers published in peer reviewed journals
(b1.national/ b2.international/ b3. Conferences proceeding) by faculty and students
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- d) Monographs Chapter in Books \ Books Edited Books with ISBN/ ISSN numbers with details of publishers Citation Index SNIP SJR Impact factor h-index

20. Areas of consultancy and income generated: NIL

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21. Faculty as members in
 a) National committees b) International Committees c) Editorial Boards:
 NO
22. Students projects
 a) Percentage of students who have done in-house projects including
 interdepartmental/ programme: NIL
 b) Percentage of students placed for projects in organizations outside the
 institution i.e. in Research laboratories/ Industry/ other agencies: NIL
23. Awards/ Recognition received by faculty and students: NO
24. List of eminent academicians and scientists/ visitors to the
 department: NO
25. Seminars/ Conferences/ Workshops organized & the source of
 funding
 a) National : NIL
 b) International : NIL
26. Student profile programme/ course wise year 2013-2014

Course/ programme	Applications received	Selected	Enrolled	Pass percentage
			M/F	
B.A. Sem-2	210	188	124-64	78
B.A. Sem-4	150	120	68-52	80
B.A. Sem-6	141	119	64-55	92

27. How many students have cleared national and state competitive
 examinations such as NET, SLET, GATE, Civil services,
 Defense services, etc: NIL
28. Students progression:
29. Participation in Institutional Social Responsibility (ISR) and
 Extension activities: NO

30. SWOS analysis of the department and Future plans.

Strength:

- Highly motivated staff.
- Demand ratio of students Gujarati is high.
- Both faculty member have experience of 30 year
- One Faculty is with Ph.D
- One faculty with M.Phil

Weakness:

- Limitations to interact with other reputed theater.
- Limitations in Research work
- Organize state/National/International level workshops and conferences.

Opportunities:

- Increasing the interest of students in Research
- Morbi is cultural city so chance for Consultancy.

Future plan:

- To take various activities like Seminar Competition, workshops etc..
- To develop interaction with industry for Research
- get funding from ugc for minor Research project
- organize more cultural activity

2. Economics

1. Name of the department: Economics
2. Year of Establishment: 1960
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :

B.A. (UG)

4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (programme wise):

Semester

6. Participation of the department in the courses offered by other departments: NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NIL
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of teaching posts:

Post	Sanctioned	filled
C.H.B.	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Pro.K.R.Dangi	M.A.	Asso. Professor	Economics	20	0
Dr.R.K.Varotariya	M.A.,Ph.d	Asso. Professor	Economics	17	0

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NIL

13. Student -Teacher Ratio (programme wise): 149:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Post	Sanctioned	filled
Lab attendant	NA	NA

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ M.Phil / PG.

Qualification	No. of faculty
D.Sc./D.lit.	-
Ph.D.	1

M.Phill.	-
P.G.	1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST – FIST, UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NO
19. Publications:
- a) Publication per faculty-
- b) Number of papers published in peer reviewed journals (b1.national/ b2.international/ b3. Conferences proceeding) by faculty and students
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

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Research Paper

No.	Journal	Month/ Year	Title
1	VISHLESHAN ISSN 0973-6891	April-June, 2009	ભારતીય કૃષિ ક્ષેત્ર: વિદેશ વ્યાપારમાં સ્થાન
2	KRUSHI JIVAN ISSN 0971-6440	December, 2009	સૌરાષ્ટ્રના કૃષિ અર્થકારણમાં સભાવનાઓ
3	ABHIDRASHTI ISSN 0971-6629	September, 2010	ઉચ્ચ શિક્ષણમાં સુધારાના અવકાશો
4	ARTHASANKALAN ISSN 0971-6041	June, 2010	સૌરાષ્ટ્રમાં કઠોળનો પાક
5	ARTHASANKALAN ISSN 0971-6041	June, 2013	સૌરાષ્ટ્રમાં ખાદ્ય પાકો

6	ARTHASANKALAN ISSN 0971-6041	May, 2014	ગુજરાતમા વસ્તી
7	ARTHASANKALAN ISSN 0971-6041	November, 2014	સૌરાષ્ટ્રમા કપાસનો પાક

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Books

No.	Title of Book	Year	ISBN
1	અર્થશાસ્ત્રની એબીસીડી ABCD OF ECONOMICS	2009	978-81-908845-0-1
2	કઠોળ-ગુજરાતમા વાવેતર વિસ્તાર, ઉત્પાદન અને ઉત્પાદકતા Pulses-Area, Production and Productivity	2010	978-81-908845-1-8
3	કૃષિ અર્થકારણ-સૌરાષ્ટ્ર પ્રદેશની સમસ્યાઓ અને સભાવનાઓ Agrarian Economy-Problems and Prospects of Saurashtra Region	2012	978-81-908845-4-9

d) Monographs

Chapter in Books \ Books Edited

Books with ISBN/ ISSN numbers with details of publishers

Citation Index SNIP SJR Impact factor h-index

Faculty	b1	b2	b3	c	d
Pro.K.R.Dangi	-	-	-	-	-
Dr.R.K. Varotariya					

20. Areas of consultancy and income generated: NIL
21. Faculty as members in
a) National committees b) International Committees c) Editorial Boards: NO
22. Students projects
c) Percentage of students who have done in-house projects including interdepartmental/ programme: NIL
d) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies: NIL
23. Awards/ Recognition received by faculty and students: NO
24. List of eminent academicians and scientists/ visitors to the department: NO
25. Seminars/ Conferences/ Workshops organized & the source of funding
c) National : NIL
d) International : NIL
26. Student profile programme/ course wise year 2013-2014

Course/ programme	Applications received	Selected	Enrolled	Pass percentage
			M/F	
B.A. sem-2	120	114	81-33	78
B.A. sem-4	75	70	45-25	80
B.A. sem-6	56	51	31-20	100

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL
29. Students progression:
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NO

35. SWOS analysis of the department and Future plans.

Strength:

- Highly motivated staff.
- Demand ratio of students for Economics is high.
- One Faculty is with Ph.D

Weakness:

- Limitations to interact with other reputed industry.
- Limitations in Research work
- Organize state/National/International level workshops and conferences.

Opportunities:

- Increasing the interest of students in Research
- morbi is industriyal city so chance for Consultancy.

Future plan:

- To take various activities like Seminar Competition, workshops etc.
- To develop interaction with industry for Research
- get funding from ugc for minor Research project

Post – accreditation Initiatives :

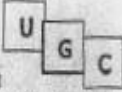
Institute get B grade by NAAC. its boost for us. we done work with new enthusiasm. We done some great work since last five year. highlight of our work are given below :

1. IQAC
2. Research
3. AQAR
4. Publication
5. Feedback
6. New Building
7. Best NSS Program officer award to Dr. L. M. Kanzariya by Sau. Uni. Rajkot.
8. AAA and all India surways of higher education.
9. CBCS method introduce.
10. Semester System introduce.



University Grants Commission

ensuring quality higher education for all



Search :

UCC - Apex Body of the Government of India

Inside Higher Education

- Professional Councils
- Other Stakeholders
- Universities
- Colleges
- Academic Mobility
- Professors Directory
- NET
- Statistics
- Faculty Corner**
- Pay Related Matters
- Students Corner**
- Fake University Alerts
- Educational Loan

Colleges

List of Colleges-> Gujarat

- The M.T.B.Arts College, J.N.Road Athva Lines SURAT, DIST.:Surat,
GUJARAT-395001 Yr Estd.: 1918 Status: 2(f)&12(B)
- Tolani College of Arts and Science, ADIPUR. DIST.:Kutch,GUJARAT-370205,
Yr Estd.: 1962 Status: 2(f)&12(B)
- Tolani Commerce College, ADIPUR. DIST.:Kutch,GUJARAT-370205,
Yr Estd.: 1973 Status: 2(f)&12(B)
- **U.N. Mehta Arts College, MORBI. DIST.:Rajkot,Gujarat,**
Yr Estd.: 1960 Status: 2(f)&12(B)
- Uma Arts & Nathiba Commerce Mahila College, Sector -23GH-6Gandhinagar DIST.:Gandhinagar
382 023, Yr Estd.: 1991 Status: 2(f)&12(B)
- Unj Trust Surajba Mahila Arts College, NADIAD. DIST.:Kaira,GUJARAT-387001,
Yr Estd.: 1966 Status: 2(f)&12(B)
- Upleta Municipal Arts and Commerce College, UPLETA. DIST.:Rajkot,Gujarat,
Yr Estd.: 1961 Status: 2(f)&12(B)
- Yuvraj Subbhagshinhji Arts and, Sri K.S.Commerce College Devgad Baria,
Dist. Panch Mahals,GUJARAT 389 38 Yr Estd.: 1964 Status: 2(f)&12(B)

PHONE : 2578501
FAX : (0281) 2586983
e-mail : registrar@sauuni.ernet.in
Web site : www.saurashtrauniversity.edu

ફોન નં. : ૨૫૭૮૫૦૧
ફેક્સ : (૦૨૮૧) ૨૫૮૬૯૮૩

SAURASHTRA UNIVERSITY



સૌરાષ્ટ્ર યુનિવર્સિટી

Office of the
Saurashtra University
University Road,
RAJKOT - 360 005.

[Re-Accredited Grade "B" by NAAC]
[CGPA 2.93]

સૌરાષ્ટ્ર યુનિવર્સિટી કાર્યાલય
યુનિવર્સિટી રોડ,
રાજકોટ - ૩૬૦ ૦૦૫.

No.Affi./ 2 / 1604 / 2014

Dt: ૨૮.૦૮.૨૦૧૪

TO WHOM IT MAY CONCERN

This is to certify that Shree U. N. Maheta Arts College, Morbi (Gujarat) is affiliated to the Saurashtra University, Rajkot since 1960 and recognized by the University Grants Commission is under section 2(f) and 12 (B) of UGC Act, 1956 the following Courses / Subjects are taught in the said college .

1. English/Hindi (Compulsory) up to B.A. Sem- 6 (Foundation)
2. Classical Langu. (Sanskrit) up to B.A. Sem- 1 & 2
3. Gujarati/Economics (Coure) up to B.A. Sem - 6
4. Political Sci. & Psychology (Electiv-1 and Electiv -2 up to B.A. Sem-4)

Affiliation given to this college and it's courses is valid as on date of issue of this letter.

Yours faithfully


Registrar

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (S.S.R.-2) are true to the best of my knowledge.

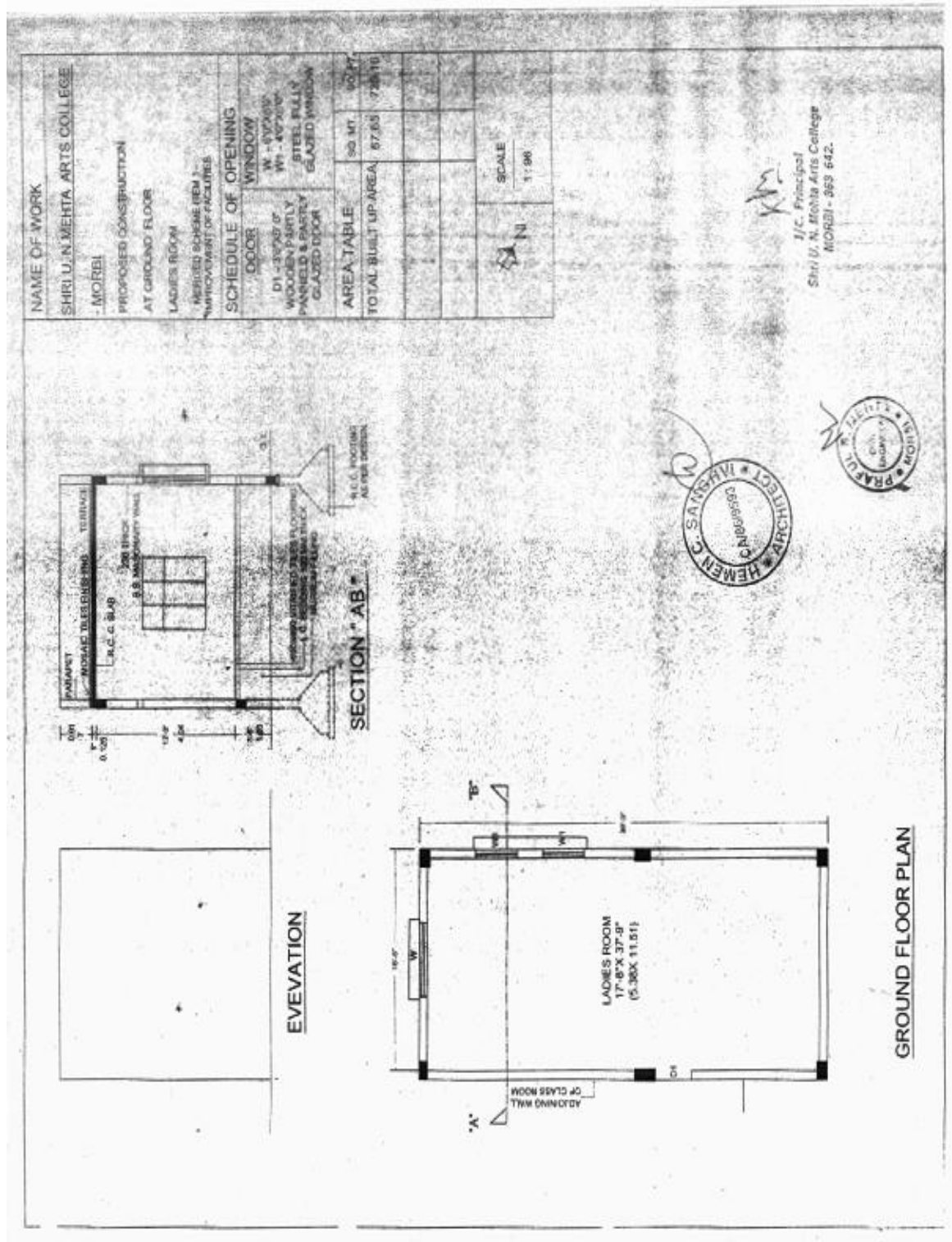
This S.S.R.-2 is prepared by the institution after internal discussions, and no part thereof has been outsourced.

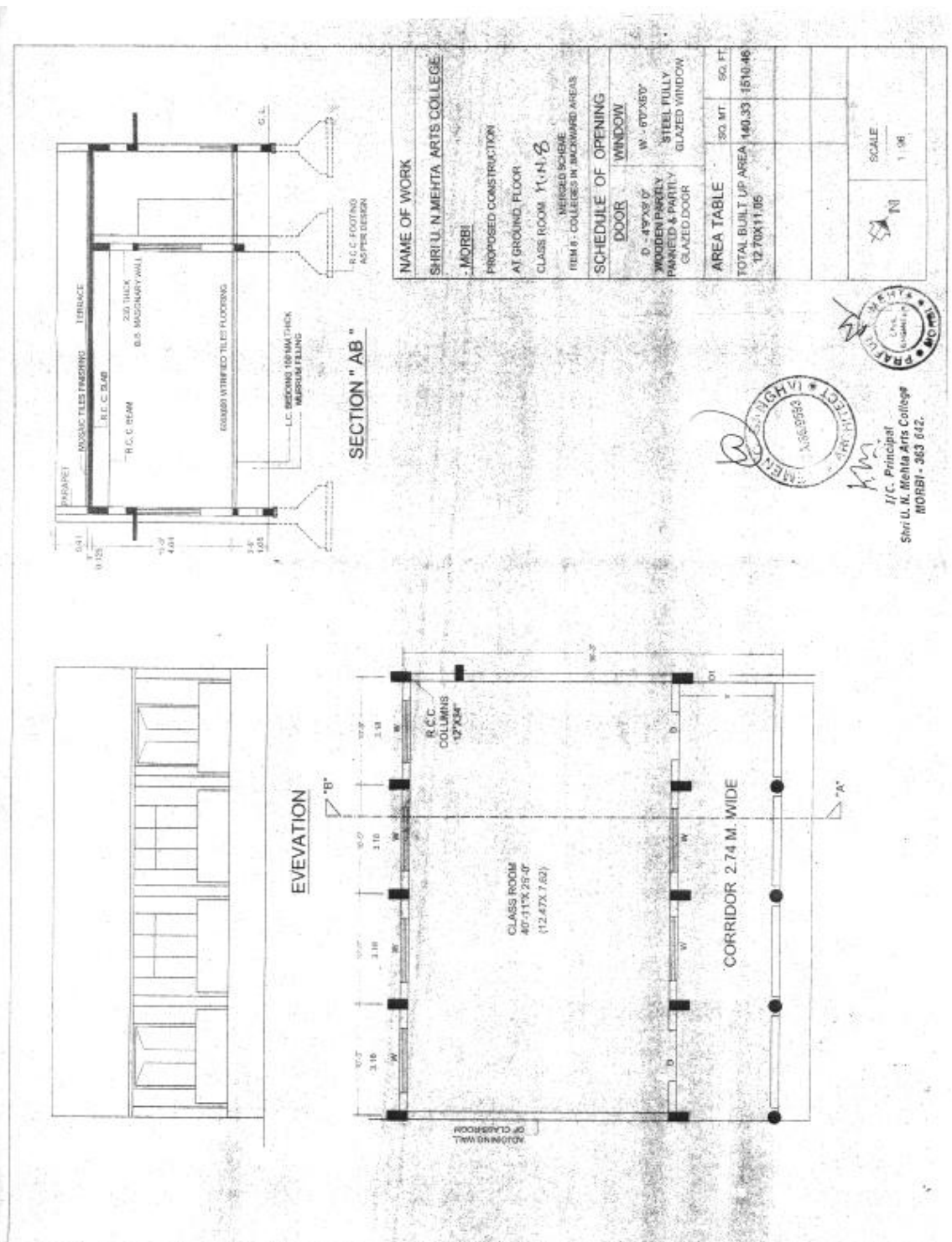
I am aware that the Peer team will validate the information provided in this S.S.R.-2 During the peer team visit.

Place: Morbi
Date: 03-03-2015



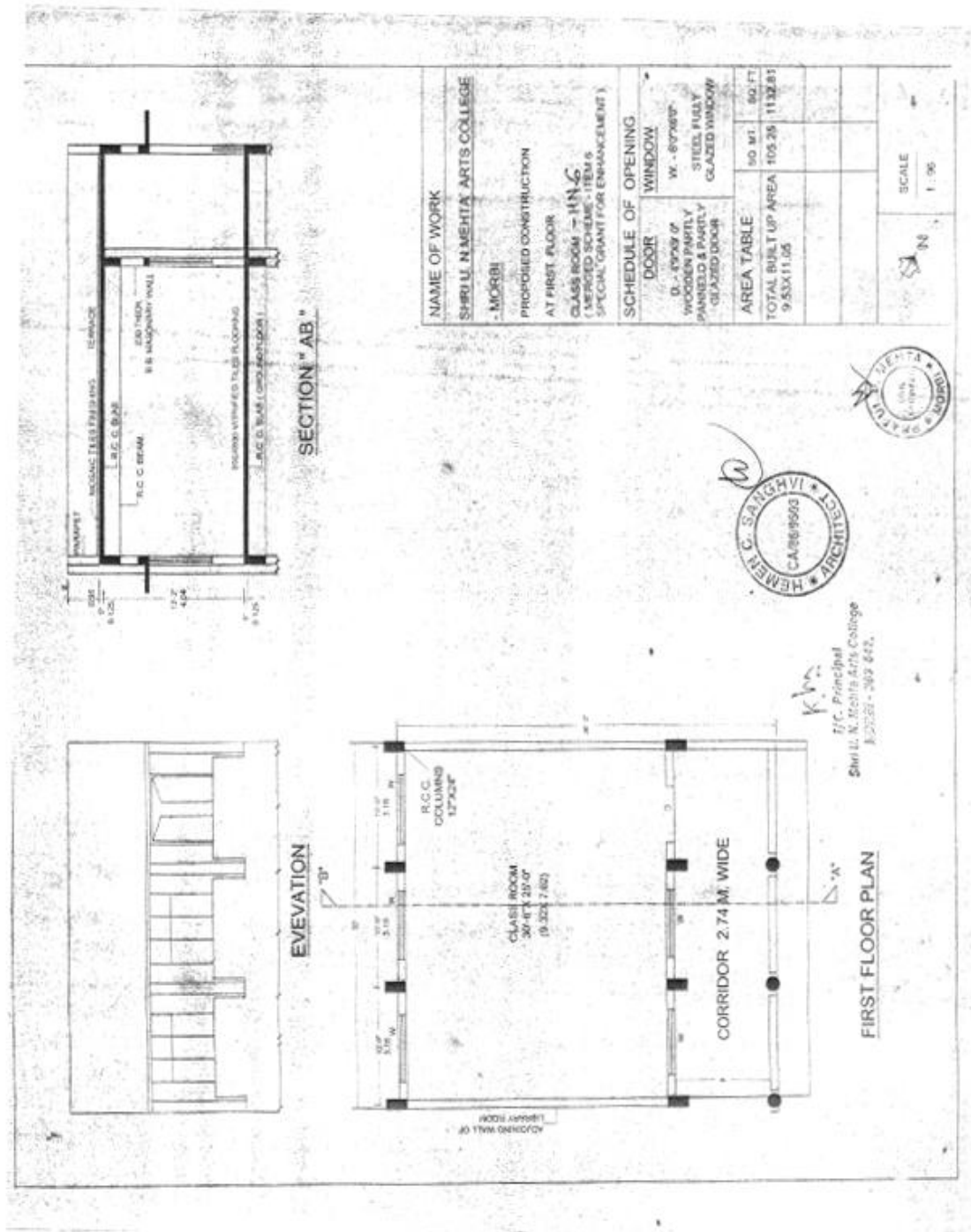
Kanwar L.M.
I/C. Principal
Shri U. N. Mehta Arts College
MORBI - 363 642.
Signature of the Head
of the institution with seal

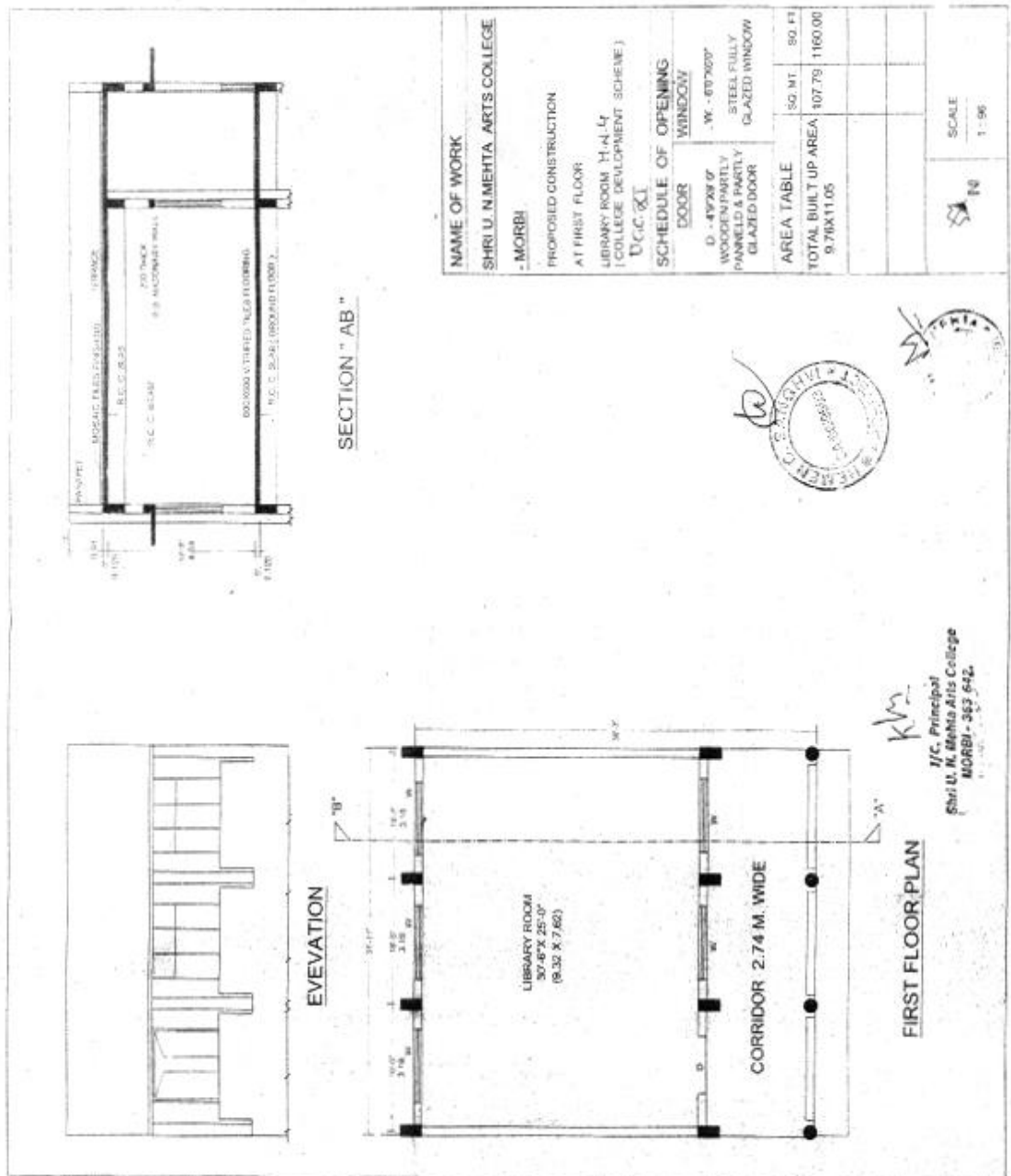


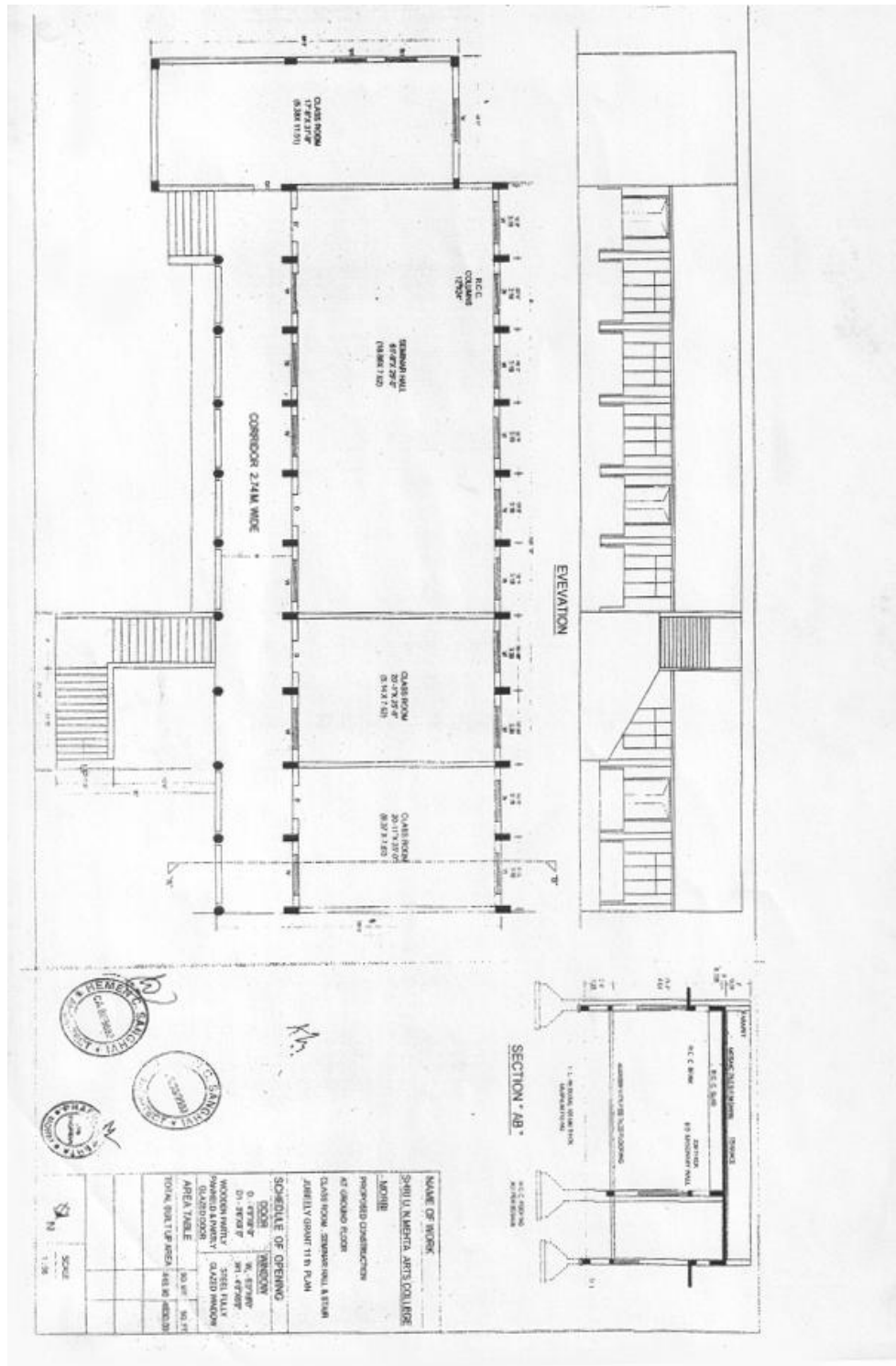


SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015







The assets acquired wholly or substantially out of UGC's grant, shall not be disposed of or encumbered or utilized for purposes other than those for which the grant was given, without proper sanction of the UGC, and should at any time the College cease to function, such assets shall revert to the University Grants Commission.

8. A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the University/ College in the prescribed proforma.
9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization / part utilization, the simple interest @ 10% per annum as amended from time to time on utilization amount from the date of drawl to the date of refund as per provision contained in General Financial Rules of Govt. of India will be charged.
10. The Univ./College shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal [for persons with disability etc.]] in teaching and non-teaching posts.
11. The University/ College shall fully implement to Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (use for official purposes of the Union) Rules, 1976 etc.
12. The sanction issues in exercise of the delegation of powers vide Commission office order No. 130/2013 [F. No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.
13. The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. Funds to the extent of Rs. _____ are available under the Scheme.
18. This issues with the concurrence of IFD vide Diary No. _____ (IFD) dated _____.
19. This issues with the approval of Head of the Office vide Sanction File No 17-26/07 dated _____.

Yours faithfully,

(Naresh Pal Meena)
Education Officer

Copies forwarded for information and necessary action to:

- i. ~~The Principal,~~
SHREE U N MEHTA ARTS COLLEGE
MORBI
RAJKOT - 363642
- ii. ~~The Director, B.C.U.D./ C.D.C., University of Sahasrastra University.~~
- iii. ~~The Director/Commissioner, Higher Education, Govt. of Gujarat, Block No 12/2 Dr.Jivraj Mehta Bhavan, Old Sachivalaya, Gandhinagar, Gujarat~~
- iv. ~~Accountant General, Govt. of Gujarat, Race Course Road, Rajkot, Gujarat~~
- v. ~~Guard File.~~

Sr. No. 138
Prog. Total. 16061663

(L. N. Sahu)
Section Officer

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SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015

311.
17-2-2015

12 FEB 2015

The DDO
University Grants Commission (WRO)
Pung- 411 007.

Sir/Madam,

Head : 9-Committed Liabilities (Old UGC Scheme/Merged Schemes)

	Head	Grant allocated	Grant already sanctioned	U.C noted	Exp.	Unspent/ inadmissible grant	Grant being sanctioned	Total grant sanctioned
		1	2	3		4	5	6
Merged Schemes:								
1.	Improvement of fac.	200000						
2.	Rejuvenation of Inf. in Old Colleges (Established before 15 th August, 1947)							
3.	'Catch-up' grant for Young Colleges							
a	Building							
	Books and Journals		0	0		0	0	0
	Equipment		0	0			0	0
	Total:	0	0	0			0	0
4.	Colleges located in Rural/Remote/ Border/ Hill/ Tribal Areas (Certificate of location from Govt. Officer not below the rank of BDO to be furnished)							
	Accommodation for teachers/ students on rental basis		0	0			0	0
	Conveyance allowance to students		0	0			0	0
	Developing and implementing location specific curricula		0	0			0	0
	Total:	0	0	0			0	0
5.	Colleges with relatively higher proportion of		0	0			0	0

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R. K. Doshi & Co.

CHARTERED ACCOUNTANTS

133 Om Shopping Centre,
Ravapur Road,

Morbi - 363641

Phone No. 0234485

Shree U.N.Mehta Arts College,Morbi-363641

UNIVERSITY GRANTS COMMISSION

statement of Expenditure for Building

Final Expenditure Up to 31-03-2014

UGC -11/MERGED/LADIES ROOM(H.No.1(MS)

Grant Rs.200000/-

Audited statement of Income & Expenditure in respect of Ladies room
H.No.1(MS) approved by the UGC vide letter No.F-17-26/07wro dated 18-8-11

Sr.No.	Income	Rs.	Sr.No.	Income	Rs.
1	Grant from UGC recd. yet to be received Total	100000 <u>100000</u> 200000	1	Civil work cost	508589
2	Grant from state central Government	Nil	2	Water supply and sanitary installation	0
3	Colleges contribution	342567	3	Electrification	22500
4	Others, if any	0	4	contingencies	7168
			5	Architect's Fees	4310
			6	External Services /other	0
			7	PWD/Supervision/ Verification	0
			8	Furniture	0
			9	Clerk Work	0
	Total	542567		Total	542567

- Rs.542567/-College has expedite up to 2014 .
- Rs.342567/-College contribution from its fund.
- Rs.100000/-yet to be Received from UGC as a final installment.

(Dr L.M.Kanzariya)
Principal

Palace : Morbi
Date : 26/06/2014



For, R. K. Doshi & Co.
Chartered Accountants
FRN No. 102745 W

CA. Dharmesh Sadrani
Partner
Membership No. 150598

SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015

R. K. Doshi & Co.

CHARTERED ACCOUNTANTS

133 Om Shopping Centre,
Ravapur Road

Morbi - 363641

Phone No. 0 234485

Shree U.N.Mehta Arts College,Morbi-363641

UNIVERSITY GRANTS COMMISSION

statement of Expenditure for Building

Final Expenditure Up to 31-03-2014

UGC -11/CDS/BUILDING/LIBRARY HALL (H.No.4)

Grant Rs.500000/-

Audited statement of Income & Expenditure in respect of CDS Library hall approved by the UGC vide letter No.F-17-26/07wro dated 18-8-11

Sr.No.	Income	Rs.	Sr.No.	Income	Rs.
1	Grant from UGC recd. yet to be received Total	250000 250000 500000	1	Civil work cost	669396
2	Grant from state central Government	Nil	2	Water supply and sanitary installation	0
3	Colleges contribution	277203	3	Electrification	74500
4	Others, if any	0	4	contingencies	14972
			5	Architect's Fees	6520
			6	External Services /other	11815
			7	PWD/Supervision/ Verification	0
			8	Furniture	0
			9	Clerk Work	0
	Total	777203		Total	777203

- Rs.777203/-College has expedite up to 2014 .
- Rs.277203/-College contribution from its fund.
- Rs.250000/-yet to be Received from UGC as a final installment.

(Dr.L.M.Kanzariya)
Principal

Palace : Morbi
Date : 26/06/2014



For, R. K. Doshi & Co.
Chartered Accountants
FRN No. 102745 W

CA. Dharmesh Sadrani
Partner
Membership No. 150598

Page | 200

SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

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R. K. Doshi & Co.

CHARTERED ACCOUNTANTS

133 Om Shopping Centre,
Ravajar Road,

Morbi - 363641

Phone No. 0-234485

Shree U.N.Mehta Arts College,Morbi-363641

UNIVERSITY GRANTS COMMISSION

statement of Expenditure for Building

Final Expenditure Up to 31-3-2014

UGC -11/MERGED/CLASS ROOM(H.No.6(MS)

Grant Rs.500000/-

Audited statement of Income & Expenditure in respect of Class room H.No.6(MS) approved by the UGC vide letter No.F-17-26/07wro dated 18-8-11

Sr.No.	Income	Rs.	Sr.No.	Income	Rs.
1	Grant from UGC recd. yet to be received	250000	1	Civil work cost	673933
	Furniture	100000			
	Total	600000			
2	Grant from state central Government	Nil	2	Water supply and sanitary installation	0
3	Colleges contribution	270425	3	Electrification	60000
4	Others, if any	0	4	contingencies	14972
			5	Architect's Fees	6520
			6	External Services /other	15000
			7	PWD/Supervision/ Verification	0
			8	Furniture	100000
			9	Clerk Work	0
	Total	870425		Total	870425

- Rs.870425/-College has expedite up to 2014 .
- Rs.270425/-College contribution from its fund.
- Rs.250000/-+Rs.100000/-=350000/-yet to be Received from UGC as a final Installment.

(Dr.L.M.Kanzariya)
Principal

Palace : Morbi
Date : 26/06/2014



For, R. K. Doshi & Co.
Chartered Accountants
F.R.N No. 102745 W

A. Dharmesh Sadrani
Partner
Membership No. 150598

SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015

R. K. Doshi & Co.

CHARTERED ACCOUNTANTS

133 Om Shopping Centre,
Ravapar Road,

Morbi - 363641

Phone No. 0 234485

Shree U.N.Mehta Arts College,Morbi-363641

UNIVERSITY GRANTS COMMISSION

statement of Expenditure for Building

Final Expenditure Up to 31-03-2014

UGC -11 /MERGED/BACKWARD CLASS ROOM(H.No.8(MS)

Grant Rs.900000/-

Audited statement of Income & Expenditure in respect of Class room(Backward)

H.No.8(MS)approved by the UGC vide letter No.F-17-26/07wro dated18-8-11

Sr.No.	Income	Rs.	Sr.No.	Income	Rs.
1	Grant from UGC recd. yet to be received Total	450000 450000 900000	1	Civil work cost	1054445
2	Grant from state central Government	Nil	2	Water supply and sanitary installation	0
3	Colleges contribution	311798	3	Electrification	70837
4	Others, if any	0	4	contingencies	18476
			5	Architect's Fees	15540
			6	External Services /other	52500
			7	PWD/Supervision/ Verification	0
			8	Furniture	0
			9	Clerk Work	0
	Total	1211798		Total	1211798

- Rs.1211798/-College has expedite up to 2014 .
- Rs.311798/-College contribution from its fund.
- Rs.450000/-yet to be Received from UGC as a final installment.

Kanariya
(Dr.L.M.Kanzariya)
Principal

Palace : Morbi
Date : 26/06/2014



For, R. K. Doshi & Co.
Chartered Accountants
FRN No. 102745 W

sadrani
CA. Dharmesh Sadrani
Partner
Membership No. 150598

SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015

R. K. Doshi & Co.

CHARTERED ACCOUNTANTS

133 Om Shopping Centre,
Ravapar Road,

Morbi - 363641

Phone No. O. 234485.

Shree U.N.Mehta Arts College,Morbi-363641

UNIVERSITY GRANTS COMMISSION
statement of Expenditure for Building
Final Expenditure Up to 31-03-2014
UGC - 11th Plan Jubilee Centenary
Grant Rs.2500000/-

Audited statement of Income & Expenditure in respect of Class Room and Seminar Hall Jubilee Centenary approved by the UGC vide letter No.F-3-1/2006 dated 12-10-2011

Sr.No.	Income	Rs.	Sr.No.	Income	Rs.
1	Grant from UGC recd. yet to be received Total	1250000 <u>1250000</u> 2500000	1	Civil work cost	3449506
2	Grant from state central Government	0	2	Water supply and sanitary installation	21241
3	Colleges contribution	1256584	3	Electrification	59000
4	Others, if any	0	4	contingencies	55587
			5	Architect's Fees	52807
			6	External Services /other	118443
			7	PWD/Supervision/ Verification	0
			8	Furniture	0
			9	Clerk Work	0
	Total	3756584		Total	3756584

- Rs.3756584/-College has expedite up to 2014 .
- Rs.1256584/-College contribution from its fund.
- Rs.1250000/-yet to be Received from UGC as a final installment.

Kannan LM
(Dr.L.M.Kanzariya)
Principal

Palace : Morbi
Date : 26/06/2014



For, R. K. Doshi & Co.
Chartered Accountants
FRN No.102745 W

sad rani
CA. Dharmesh Sadrani
Partner
Membership No. 150598

SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015

**THE SARVODAY EDUCATION SOCIETY'S
 SHREE UMIYA SHANKAR NANCHAND MEHTA ARTS COLLEGE - MORBI
 Income & Expenditure Account for the year ended : 31-03-2014**

Previous Year 2012-13 ₹	EXPENDITURE	Current Year 2013-14 ₹	Previous Year 2012-13 ₹	INCOME	Current Year 2013-14 ₹	Current Year 2013-14 ₹
4:67530.00	TO STAFF SALARY	4504360.00		BY GRANT INCOME :	12762831.00	12762831.00
3284832.00	To Basic Salaries	4325558.00	9514378.00	Salary Grant		
487433.00	To Dearness Allowance	521776.00	0.00	BY FEES INCOME :	409200.00	409200.00
15500.00	To House Rent Allowance	43200.00	24680.00	1. Tuition Fees	24940.00	24940.00
6600.00	To Fixed Medical Allowance	6600.00	60.00	2. Library Fees	0.00	0.00
854400.00	To Family Planning A/c	861000.00	0.00	3. Sports Fees	101820.00	535960.00
0.00	To Grade Pay	154125.00	0.00	4. Sau. Uni Exam Fees		
647867.00	To Leave Encashment	2281457.00	24740.00			
36400.00	To Salary Arrears	61600.00		BY SAU. UNI. ENROLMENT		
13816.00	To Transport Allowance	3155.00	13860.00	FEES :-	18120.00	18120.00
	To LTC Account		13740.00	Received during the year	17880.00	17880.00
9514378.00		12762831.00	120.00	Less : Paid during the year		240.00
1140.00	TO OTHER EXPENSES			BY OTHER INCOME		
0.00	To Washing Allowance	1080.00			2.00	2.00
0.00	To Exam police Protection Exp.	0.00		By Misc. Income	157200.00	157200.00
4220.00	To Miscellaneous Expenses	2940.00	9553.00	By Credit Society	240.00	240.00
13200.00	To College Building Rent	30200.00	157200.00	By T.C. Fees	30200.00	30200.00
23100.00	To Uni Development Fees	17724.00	320.00	By Uni. Develop. Fees	6620.00	6620.00
6615.00	To News Paper & Periodicals	930195.14	0.00	By Sau. Uni Sports Fees	1068903.00	1068903.00
822899.71	To Depreciation	3371.00	698425.00	By General Provident Fund	1000.00	1000.00
150.00	To Legal Fees	5606.00	0.00	By News Paper & Periodicals	0.00	0.00
5650.00	To Entertainment Exp.	101820.00	123900.00	By LIC of India Morbi 2012-13	120492.00	120492.00
0.00	To Sau. Uni Exam Fees	6620.00	0.00	By UC of India Morbi 2013-14	952.00	952.00
0.00	To Sau. Uni Sports Fees	409200.00	993.00	By Group Insurance Scheme		
0.00	To Tuition Fees	20750.00				
0.00	To Sau. Uni Convocation Fees					



THE SARVODAY EDUCATION SOCIETY'S
SHREE UMIYA SHANKAR NANCHAND MEHTA ARTS COLLEGE - MORBI
Income & Expenditure Account for the year ended : 31-03-2014



Income & Expenditure Account for the year ended : 31-03-2014

PLACE : MORBI
 24.12.2014

For, R. K. Doshi & Co.,
 Chartered Accountants
 FBN No. 107745 W

Sd/- **Sudhakar D. Desai**
 (CA Dharmesh Sadhani)
 Partner
 Membership No. 150598

PRINCIPAL
K.M.
I/c. Principal
D. Srinivas Mohan College
 MORBI - 363 642. (M)

HON. SECRETARY

 Hon. Secretary
 The Sarva Vyaasik Education Society
 MORBI.



R. K. Doshi & Co. CHARTERED ACCOUNTANTS	133 Om Shopping Centre Rawapur Road MORBI - 363641. Phone No. 0. 02822 - 234485
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**THE SARVODAY EDUCATION SOCIETY'S
SHREE UMIYA SHANKAR NANCHAND MEHTA ARTS COLLEGE - MORBI**
Balance Sheet As on 31-03-2014

Previous Year 2012-13 ₹	LIABILITIES	Current Year 2013-14 ₹	Current Year 2013-14 ₹	ASSETS	Current Year 2013-14 ₹	Current Year 2013-14 ₹
	THE SARVODAY EDUCATION SOCIETY'S MUMBAI : Bal as per last year Add:- Trf. during the year			FIXED ASSETS :- (At Cost) Gross block as per Schedule "A" Attached	13624474.85	13624474.85
0.00				DEAD STOCK ACCOUNT (old)		
	THE SARVODAY EDUCATION SOCIETY'S MORBI : Bal as per last year Add:- Trf. during the year	2000264.56		DEAD STOCK ACCOUNT (New)	3219.05	3219.05
2000264.56		2000264.56				
0.00		0.00	4900264.56		0.00	0.00
2000264.56				STUDENT WELFARE PROGRAMME A/C :- Bal as per last year	7005.81	7005.81
	RESERVED FUND Bal as per last year	3669.00	3669.00	U.G.C. SPECIAL REPAIRING & MAINTENANCE FOR EARTHQUAKE A/C Bal as per last year		507588.72
	DEPRECIATION FUND :- Balance as per last year Add: Provided during the year	2550454.01	2550454.01			
1727551.30		930195.14	3480649.15			
822899.71						
2550454.01						



SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015

THE SARVODAY EDUCATION SOCIETY'S
SHREE UMIYA SHANKAR NANCHAND MEHTA ARTS COLLEGE - MORBI
Balance Sheet As on 31-03-2014

Previous Year 2012-13 ₹	LIABILITIES	Current Year 2013-14 ₹	Current Year 2013-14 ₹	Previous Year 2012-13 ₹	ASSETS	Current Year 2013-14 ₹	Current Year 2013-14 ₹
13612.00	MAINTENANCE GRANT RESERVE FUND : Balance as per last year	13612.00			ADVANCE, DEPOSITS & OTHER DEBIT BALANCES :		
	STUDENT BOOKS BANK FUND :-				Deputy Executive Engineer	1500.00	1500.00
2488.81	Bal as per last year	2488.81	2488.81	0.00	Water Supply Deposit		
	UGC PLAY FIELD ACCOUNT :			1500.00	Bal. of Sau. Uni. Exam form	0.00	1500.00
4347.71	Balance as per last year	4347.71	4347.71		CASH & BANK BALANCES :-		
	GANDHI VICHAR MANDAL LIBRARY BOOKS GRANT (SAU. UNI.)			208702.52	Dena Bank - Morbi A/c. No. 340	92890.02	
135.50	Bal as per last year	135.50	135.50	3000.00	Fixed Deposit with Dena Bank - Morbi	3000.00	
	U.G.C. GRANT :			18655.00	Cash on Hand	3083.00	
				210341.00	Dena Bank UGC A/c	56340.00	
				421671.00	State Bank of India A/c No.32387522032 Principal U N Mehta Arts College - SBI A/c	7916.00	
				862369.52	INCOME & EXPENDITURE	551251.00	714480.02
	SHRI DULERAI MOHANLAL SANGHVI SMRUTI PRIZE FUND :-				Bal as per last year	2936413.96	
5455.00	Balance as per last year	5667.60	5667.60	2006202.25	Add : Excess of Expenditure over Income	1000006.64	
	Less : Paid during the year	0.00	0.00	930211.71			
	Add : Interest Received during the year	8.00	8.00				
212.00							
5667.00			5675.00	2936413.96			3936420.60



SHREE U. N. MEHTA ARTS COLLEGE - MORBI.

SSR Cycle-II _ 2014-2015

THE SARVODAY EDUCATION SOCIETY'S
SHREE UMIYA SHANKAR NANCHAND MEHTA ARTS COLLEGE - MORBI
Balance Sheet As on 31-03-2014

Previous Year 2012-13 ₹	LIABILITIES	Current Year 2013-14 ₹	Previous Year 2012-13 ₹	ASSETS	Current Year 2013-14 ₹	Current Year 2013-14 ₹
	DEPOSIT & OTHER SUNDRY CREDIT BALANCE :					
61093.00	As per Schedule "B" Attached	18280.00	1799735.44	SARVODAY EDUCATION SOCIETY LOAN A/C.	0.00	
11000.00	Shree U.N. Mehta Arts College		3800000.00	Balance as per last year		
	Non-Grantable A/C.		2000264.56	Add : Transfer to Society		
	PROVISION		0.00	Less : Receipt from society	0.00	0.00
4000.00	Audit Fee Provision	3250.00	9875.00	Add : Contra Transf.		
	SCOPE ENGLISH GRANT - GUJARAT GOVT.			OTHER ASSETS	13505.00	13505.00
114425.00	Balance as per last year	228850.00		Saurashtra University Exam Form		
114425.00	Add : Recd During the year					
228850.00						
14545689.91		18808194.05	14545689.91			18808194.05

PLACE : MORBI
24.12.2014

F.R. R. K. Doshi & Co.,
Chartered Accountants
FRN No. 102745 W
Sudeen D P
(CA. Dharmesh Sadrani)
Partner
Membership No. 150598



PRINCIPAL

K.M.
I/c. Principal
Shri U.N. Mehta Arts College
MORBI - 363 642.

HON. SECRETARY

P.C.
Hon. Secretary
The Sarvodaya Education Society
Morbi.

THE SARVODAY EDUCATION SOCIETY'S
SHREE UMAYA SHANKAR HANUMANT MEHTA ARTS COLLEGE - MORBI

SCHEDULE "A" FIXED ASSETS FORMING PART OF BALANCE SHEET AS ON 31-03-2014

Sr. No.	Block of Assets	GROSS BLOCK (AT COST)			DEPRECIATION			NET BLOCK		Rate of Dep. in %
		Bal. As on 01.04.2013	Addition During the Year	Deduction During the Year	Total As on 31.03.2014	Upto 01.04.2013	Provided During the Year	Total As on 31.03.2014	As on 31.03.2014	As on 31.03.2013
1	UGC Furniture & Equipment A/c	482709.83	-	-	482,709.83	326,510.45	15,619.94	342,130.39	140,579.44	156,199
2	College Furniture & Fixture A/c	73862.26	-	-	73,862.26	64,267.76	959.45	65,227.21	8,635.05	9,594
3	Dead Stock A/c	21804.37	-	-	21,804.37	19,009.59	279.48	19,289.07	2,515.30	2,795
4	UGC Library Books & Journals A/c	341821.03	-	-	341,821.03	259,889.97	12,289.66	272,179.63	69,641.40	81,931
5	College Library Books A/c	275573.36	15,877.00	4,910	286,540.36	207,611.24	11,548.82	219,160.06	67,380.30	67,962
6	UGC Computer A/c	287000.00	-	-	287,000.00	132,173.86	15,482.61	147,656.48	139,343.52	154,826
7	UGC College Building Const. A/c	875678.00	-	-	875,678.00	188,975.67	17,168.81	206,094.48	669,583.52	686,752
	UGC Special Grant for Earthquake Fan - 14350/- Water Tank - 12000/- [Water Tank 7950 + Serty 10200]									2,506
	UGC Backward Area Scheme Exp A/c	525143.00	-	-	525,143.00	356,794.11	25,252.33	382,046.44	143,096.56	168,349
1	Equipment A/c	110195.00	-	-	110,195.00	74,868.95	5,298.91	80,167.86	30,027.14	35,326
2	Library Books A/c									
1	Wall Construction [Adj.]	525,808	-	-	525,808.00	99,903.52	42,590.45	142,493.97	383,314.03	425,904



THE SARVODAY EDUCATION SOCIETY'S
SHREE UMIYA SHANKAR NANCHAND MEHTA ARTS COLLEGE - MORBI
SCHEDULE FORMING PART OF BALANCE SHEET AS ON 31-03-2014

SCHEDULE :- B
SUNDRY CREDITORS & OTHER BALANCE

Sr. No	Particulars	Amount
1	Janalyam A/c	7,100.00
2	Tution fee to Zala D.C.	200.00
3	S U Enrollment Remuneration	2,980.00
4	R.K. Doshi & Co.	8,000.00
	Total Rs.	18,280.00



K.M.
I/c. Principal
Shree U. N. Mehta Arts College
MORBI - 363 642.

Hon. Secretary
The Sarvodaya Education Society
MORBI.

**THE SARVODAY EDUCATION SOCIETY'S
SHREE UMIYA SHANKAR NANCHAND MEHTA ARTS COLLEGE - MORBI
SCHEDULE FORMING PART OF BALANCE SHEET AS ON 31-03-2014**

**Schedule - C
U.G. C. Grant Fund**

Sr. No.	Particulars	Amounts (Rs.)
1	College Building Fund	60,000.00
2	Library Books (3 Years Degree Course)	3,250.00
3	Books grant to Equipment for the library	14,500.00
4	Library Text Books	3,972.52
5	Library Building Furniture & Other facilities Grant	70,793.42
6	UGC Grant Play Field 1971-72	6,750.00
7	Library Books basic Grant	20,000.00
8	Student Welfare Fund	7,000.00
9	Glass Chalk Board	999.38
10	U.G.C. Basic Grant for Books	9,250.00
11	U.G.C. Basic Assisance for books & journals equipment grant 1986 to 1990	50,610.00
12	U.G.C. Special Assisance for library books (1987-88)	25,000.00
13	U.G.C. TV Set Grant (1987-88)	7,930.00
14	U.G.C. 8th Plan period Books & journals equipment grant	18,615.00
15	U.G.C. Computer Grant	100,000.00
16	U.G.C. 9th Plan Grant	700,000.00
17	U.G.C. Special Grant for earthquake	500,000.00
18	U.G.C. 10th Plan Grant for expenses	658,770.00
19	U.G.C. XI Plan Rec. Exp. (CDS)	246,722.00
20	U.G.C. XI Plan Add. Grant Rcpt	1,486,644.00
21	U.G.C. 11th Plan Merge Grant Receipt A/c	1,186,666.00
22	UGC 11th Plan Jubilee Centenary Grant Receipt A/c.	1,250,000.00
23	U.G.C. 11th Plan Merge Backward Area Building Grant Receipt A/c	800,000.00
24	U.G.C. 11th Plan College Develop. Building Receipt A/c (Lib. Hall)	250,000.00
25	UGC Backward Area College Grant Receipt	604,000.00
26	UGC 12th plan receipt	375,000.00
27	UGC 12th GDA Grant receipt	520,000.00
28	UGC 12th IQCAS Grant receipt	300,000.00
29	UGC 11th Plan Phase -2 Grant Receipt	859,500.00
	Total	10,135,972.32



K.M.
I/C. Principal
Shri U. N. Mehta Arts College
MORBI - 363 642.

Fec
Hon. Secretary
The Sarvodaya Education Society
Morvi.